

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
JANUARY 2, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING
REORGANIZATION MEETING

The meeting was called to order by 2017 Chairman Gordon Hoover. Present was Dean Stoltzfus, Gordon Hoover and Lester Houck.

Also in attendance was Kirsten Peachey, Manager.

Items covered in this meeting: Reorganization; Baldwin Planning Module (Resolution 1-2-18-1)- Churchtown Road (PM170005); Adopt Motion to Authorize Submission of Zoning Ordinance Updates for Review to STPC and LCPC; Adopt Motion to Authorize Township Solicitor to Prepare and Submit Advertisement and Set Date for Public Hearing for Adoption of Ordinance.

Hoover opened the floor for nominations for the office of Chairman of the Board of Supervisors. Houck nominated Hoover. Seconded by Stoltzfus. Stoltzfus moved the nominations be closed and the Secretary cast a unanimous ballot. Seconded by Houck. All voted in favor.

Houck nominated Stoltzfus for the office of Vice-Chairman. Seconded by Stoltzfus. Houck moved the nominations be closed and the Secretary cast a unanimous ballot. Seconded by Stoltzfus. All voted in favor.

Stoltzfus nominated Lester Houck to the office of Secretary-Treasurer. Seconded by Houck. Stoltzfus moved the nominations be closed and the Secretary cast a unanimous ballot. Seconded by Houck. All voted in favor.

There was no public comment.

The Secretary-Treasurer report and minutes were previously distributed. The starting balances for the year 2018 are as follows:

01 General Account	\$1,515,040.58*
08 Sewer Account	\$ 270,328.15*
35 State Account	\$ 6,616.62
Park & Rec Account	\$ 16,820.98
General Fund CD	\$ 252,182.57

* Sewer account owes \$105,522.04 to general account

Houck made a motion to approve the Secretary-Treasurer Report. Seconded by Stoltzfus. All voted in favor.

Houck made a motion that for 2018 the hospitalization, liability insurance and lost time Workman's Insurance Plan is paid from the General Fund. Seconded by Stoltzfus. All voted in favor.

Houck moved to authorize that the Lancaster County Tax Collection Bureau (LCTCB) collect the Earned Income Tax and Local Services Tax for 2018. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to appoint Dennis Groff (Paradise Twp.) as the primary member on the LCTCB Board and Kirsten Peachey (Salisbury Twp.) as the alternate member.

Houck moved that the property tax millage rate for 2018 be eliminated. Seconded by Stoltzfus. All voted in favor.

Houck moved that the Fulton Bank, Gap Branch, be used as a depository banking institution for the Township for 2018 and that PLIGIT Investment Plan be used for distribution account and investment, and any other institutions that may be chosen for investments. Seconded by Stoltzfus. All voted in favor.

Houck moved that the Secretary-Treasurer Bond for 2018 be paid from the General Fund and the amount of the bond recommended to the Auditors be \$1,000,000. Seconded by Stoltzfus. All voted in favor.

Houck moved to appoint Josele Cleary of Morgan, Hallgren, Crosswell & Kane as Solicitor for 2018 and retain any other legal council on an as needed basis. Seconded by Stoltzfus. All voted in favor.

Houck made a motion that the Sanitation Officer for 2018 be Gwen Beideman of Willow Run Consulting and the alternate be Len Spencer. Seconded by Stoltzfus. All voted in favor.

Houck moved that RAV Associates be retained as Township Engineer on a call by call basis with the option left open to receive bids from other engineering firms. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to appoint, for 2018, Code Administrators as a third-party to do building code administration, Code Enforcement Officer and as the Building Code Official. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to appoint Kirsten Peachey as Township Manager for 2018 and to authorize the manager or any of the Supervisors to sign all O&M agreements and any other documents related to Stormwater Management and Escrow. Seconded by Stoltzfus. All voted in favor.

Houck made a motion that the Public Works Director for 2018 shall be Alex Balla. Seconded by Stoltzfus. All voted in favor.

Houck moved to appoint Damian Clawser as Zoning Officer for 2018 and Kara Shoemaker as the Assistant Zoning Officer. Seconded by Stoltzfus. All voted in favor.

Stoltzfus moved that Lester Houck be the voting delegate at the annual convention of the Association of Township Supervisors. Seconded by Houck. All voted in favor.

Houck made a motion to reappoint Larry Martin to serve a 3-year term on the Zoning Hearing Board and Dennis Eby as the alternate member for 2018 and reappoint Cliff Blank and appoint to the Planning Commission for a 4-year term. Houck also made a motion to appoint Peter Anderson to the Planning Commission for a 4-year term and appoint Steve Stoltzfus to fill the remainder of a term until the end of 12/2019. Seconded by Stoltzfus. All voted in favor.

Houck made a motion that board members shall continue the policy of attending 70% of the board meetings, except for sickness, to be considered for reappointment. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to appoint John Oberholser for a 1-year term to position of Vacancy Board Chairman. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to pay dues to PSATS and LCATS for 2018. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the resolution to revise the Official Township Act 537 Plan for the Baldwin Planning Module (Resolution 1-2-18-1)- Churchtown Road (PM170005). Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to authorize submission of Zoning Ordinance updates for review to STPC & LCPC. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to authorize the Township Solicitor to prepare and submit advertisement for and set date of public hearing (Feb. 20, 2018) for adoption of Ordinance. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to adjourn at 7:30 PM. Seconded by Stoltzfus. All voted in favor.

Respectfully Submitted,

Lester O. Houck
Secretary-Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
JANUARY 9, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
JANUARY 16, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
JANUARY 16, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover, Dean Stoltzfus and Les Houck.

Also in attendance was Ken Eberly, White Horse Fire Company; Joe Kennedy, Christ Beiler and Chris Slaymaker, Gap Fire Company; Kirsten Peachey, Manager.

Items covered in this meeting: White Horse & Gap Fire Company Annual Reports; Final Land Development Plan for Comfort Inn & Suites (RUT171101); Waiver of SLDO Plan (Chapter 22) for 5074 Amish Road Add-On; Final Subdivision and Add-On for Baldwin- Churchtown Road (CTN170902); Appoint MaherDuessel CPA to Perform Annual Audit (Resolution 1-16-18-2); On-Lot Sewage Disposal Fee Resolution (Resolution 1-16-18-1).

Chairman Hoover opened the meeting for public comment. There was no public comment.

Houck made a motion to approve the previously distributed Secretary/Treasurer's report. Seconded by Stoltzfus. All voted in favor.

Officers of the White Horse and Gap Fire Companies attended the meeting to provide information to the Supervisors about their call history, membership, etc. Chairman Hoover thanked them for their service to the community.

After review, Stoltzfus made a motion to approve the Final Land Development Plan for Comfort Inn & Suites (RUT171101) with the conditions and waivers as recommended by the RAV Associates and the STPC. Seconded by Houck. All voted in favor.

After review, Houck made a motion to approve the waiver of SLDO Plan (Chapter 22) for 5074 Amish Road Add-On. The owner owns 2 small adjoining properties that currently contain his residence and a barn. He would like to combine into one property. Seconded by Stoltzfus. All voted in favor.

After review, Stoltzfus made a motion to approve the Baldwin Final Subdivision Plan (CTN170901) with the conditions and waivers as recommended by RAV Associates and the STPC. Seconded by Houck. All voted in favor.

After review, Houck made a motion to appoint MaherDuessel, CPA firm, to perform the annual audit (Resolution 1-16-18-2). Seconded by Stoltzfus. All voted in favor.

After review, Stoltzfus made a motion to approve the On-lot Sewage Disposal Fee Resolution (Resolution #1-16-18-1), modifying the sewage fees and adding fees for stormwater test pits. Seconded by Houck. All voted in favor.

Stoltzfus made a motion to adjourn at 8:18 PM. Seconded by Houck. All voted in favor.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
JANUARY 23, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
JANUARY 30, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover and Les Houck.

Others in attendance were: Damian Clawser, Zoning Officer; Kirsten Peachey, Township Manager; Benjamin Morrow; Paul Stoltzfus; Ken & Bonnie Stoltzfus; Steve Beiler; Sam Stoltzfus; Steve Stoltzfus; Steve Stoltzfus, Jr.; Mike Stoltzfus; John Stoltzfus; Amos Lapp; Elmer L Esh; Amos J. Stoltzfus; John A. Lapp; Gideon K. King, Jr.; Jacob H. Stoltzfus; Nathan Smucker; Ben Fisher; Nathan Huyard; Melvin E. King; David S. King, Jr.; Henry S. King; David Z. Blank; Emanuel S. King; Ben S. King; J. Gregory Kurtz; Samuel W. Miller, Jr.; Leonard Groff.

The purpose of this meeting was to discuss proposed zoning ordinance and map amendments. There are several different zoning districts that this would affect, including, Neighborhood Commercial, Industrial, R-2, General Commercial and Rural Enterprise/Farm Support. The Supervisors explained the changes that would occur in each district, followed by answering questions from anyone in attendance. The attendees had questions on what uses would be allowed in the new zoning as compared to what zoning is currently in place.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
FEBRUARY 6, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover and Les Houck.

Also in attendance was Kirsten Peachey, Manager; Suzy Fredman & Veroni, Environmental Defense Fund (EDF); Bob Wood, Keith Campbell Foundation; Chris Sigmund, Team Ag.

Chris Sigmund arranged this meeting to see if there would be interest in working together with the EDF and the Campbell Foundation. Currently Team Ag is working with farmers in the township to develop manure management and conservation plans. They would be interested in taking it a step further to possibly help with implementation of some of these plans. They will continue to work together to see if this would work for Salisbury Township and

to see what the next steps may be.

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
FEBRUARY 6, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover and Les Houck.

Also in attendance was Damian Clawser, Zoning Officer; Kirsten Peachey, Manager; Steve Beiler; Amos S. Lapp; John A. Lapp; Eli Z. King; Mike Naddeo; Samuel A. Stoltzfus; John R. Esh; Elmer L. Esh; Christian E. Blank; Chris Stoltzfus; John Friel, LNP; Marlin Groff; Benuel King; Gideon King; John Smucker; Greg Kurtz; Nathan Smucker; Melvin E. King; Andrew Wanner; David S. King, Jr.; Kevin Stoltzfus; Ken Stoltzfus; Steve Heatwole; Paul Stoltzfus; Amos J. Stoltzfus; George Stoltzfus; Steve Stoltzfus, Jr.; John Glick; Amos Beiler; Kathleen McGrory-Miller; Samuel Miller, Jr.; Gregg Bensinger; Todd Stoltzfus; Dean & Darlene Groff; Gary McCauley; Jack Meyer; Sharon Stoltzfus; Mervin L. King.

Items covered in this meeting: Zoning Ordinance Updates; Escrow for Baldwin Final Subdivision Plan (CTN170902); Escrow for 711 Narvon Road (SWM170087); Escrow Release for Country Gift & Thrift Land Development Plan (OPK160701); Escrow Reduction for Aaron King SWM Plan (SWM170024).

Chairman Hoover opened the meeting for public comment. There was no public comment.

Houck made a motion to approve the previously distributed Secretary/Treasurer's report. Seconded by Hoover. All voted in favor.

Chairman Hoover explained the zoning ordinance updates and map changes. Numerous property owners and residents attended to ask questions about uses for the properties and how the zoning would affect the uses. Several residents also had concerns with access to the properties. The Board informed them that how the property is accessed would be determined by the developer of the lot when a plan is submitted for development. Chairman Hoover thanked everyone for their questions and comments and advised them to contact the Township Office if they had additional questions. The official decision for the rezoning will take place on February 20, 2018 at 7:00 PM.

After review, Houck made a motion to approve the escrow for the Baldwin Final Subdivision Plan (CTN170902) in the amount of \$1,650.00, as recommended by RAV Associates. Seconded by Hoover. All voted in favor.

After review, Hoover made a motion to approve the escrow for 711 Narvon Road (SWM170087) in the amount of \$40,074.87, as recommended by RAV Associates. Seconded by Houck. All voted in favor.

After review, Houck made a motion to approve the escrow release for Country Gift &

Thrift Land Development Plan (OPK160701) in the amount of \$32,051.06, leaving a remaining balance of \$550.00, as recommended by RAV Associates. Seconded by Hoover. All voted in favor.

After review, Hoover made a motion to approve the escrow reduction for Aaron King SWM Plan (SWM170024) in the amount of \$22,571.25, as recommended by RAV Associates. Seconded by Houck. All voted in favor.

Houck made a motion to adjourn at 8:15 PM. Seconded by Hoover. All voted in favor.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
FEBRUARY 13, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
FEBRUARY 20, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
FEBRUARY 20, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Dean Stoltzfus, Gordon Hoover and Les Houck.

Also in attendance was Damian Clawser, Zoning Officer; Kirsten Peachey, Manager; Josele Cleary, Solicitor; John Friel, LNP; Amos S. Lapp; Elmer L. Esh; Leona Baker; Dean Groff; David Ray Esh; Mervin Zook; John Lapp; Mike Wagner, US Commercial Realty; Amos J. Stoltzfus; Chris Beiler; David S. King, Jr.; Eli B. Beiler; John L. Beiler; Jonas F. Beiler; Josiah L. King; Nate Huyard; Greg Kurtz; Gary & Valerie McCauley; Levi Beiler; Eli Z. King; Steve Beiler; Sam A. Stoltzfus; Leonard Groff; Paul H. Stoltzfus; Toni Naaman.

Items covered in this meeting: Zoning Ordinance & Map Amendment (Ordinance 2-20-18-1); Escrow for Christian Blank- Cambridge Road Subdivision; Escrow for Country Gift & Thrift (OPK160701); Revised Escrow Release 1 for Aaron Z. King (SWM170024); Resolution 2-20-18-1 for Joint Line Painting Bid.

Chairman Hoover opened the meeting for public comment. There was no public comment.

Houck made a motion to approve the Secretary/Treasurer's report as previously distributed. Seconded by Stoltzfus. All voted in favor.

Chairman Hoover opened the public hearing portion of the meeting in order to receive public comments on the Zoning Ordinance and Map amendments. Several residents/owners had questions about their property or where the changes were taking place. After all questions were answered, Houck made a motion to close the public hearing. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to adopt the zoning ordinance and map amendment changes (Ordinance 2-20-18-1) as presented. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the escrow substitution for Christian Blank Subdivision Plan. This would release the Irrevocable Letter of Credit and replace it with a personal check in the amount of \$15,937.35. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the escrow substitution for the Country Gift & Thrift Shoppe Final Plan (OPK160701) to release the Irrevocable Letter of Credit and replace with a business check in the amount of \$550.00. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the revised escrow release 1 for Aaron Z. King SWM Plan (SWM170024) in the amount of \$12,739.25, leaving a remaining balance of \$18,421.75. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the Resolution (2-20-18-2) for Salisbury Township to participate in a co-op bidding and purchasing agreement for the procurement of line painting with multiple municipalities. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to adjourn at 7:20 PM. Seconded by Stoltzfus. All voted in favor.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
FEBRUARY 27, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION

MARCH 6, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
MARCH 13, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
MARCH 20, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
MARCH 20, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover, Dean Stoltzfus and Les Houck.

Also in attendance was: Lt. Brandon Daniels, PA State Police; Joe Kennedy, Gap Fire Company; Ken Eberly, White Horse Fire Company; Kirsten Peachey, Manager.

Items covered in this meeting: Escrow Release for Brenda E. Fisher Subdivision; Letter of Support for Wealand Property (Welsh Mountain Addition- Conservancy); Act 44 Pension Compliance (Resolution 3-20-18-1); Change Chief Administrative Officer for Pension Plan (Resolution 3-20-18-2); Accept Dedication of Newport Avenue (Resolution 3-20-18-3); Proposal for Codification of Ordinances.

Chairman Hoover opened the meeting for public comment. Lt. Brandon Daniels, PA State Police, attended the meeting to introduce himself as the liaison and to ask the Board if they had any questions. He currently submits monthly incident reports, via email, that includes traffic accidents, traffic stops, routine patrols, crime, etc. The Supervisors thanked him and the PA State Police for their service and noted that Salisbury Township is very pleased with the service they provide to the community.

Joe Kennedy, Gap Fire Company, and Ken Eberly, White Horse Fire Company, attended the meeting to provide a monthly report on fire and ambulance calls. The Supervisors thanked them for their service to the community.

Houck made a motion to approve the Secretary/Treasurer's report as previously distributed. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to release the Letter of Credit for Brenda E. Fisher Subdivision in the amount of \$8,000, leaving a zero balance. Seconded by Stoltzfus. All voted

in favor.

After review, Houck made a motion to send a letter of support for the Lancaster County Conservancy to submit a grant to obtain an additional 23 acres of land (Wealand tract) in the Welsh Mountain Nature Preserve. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the Act 44 Compliance Resolution (#3-20-18-1) for the pension plan. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve Resolution #3-20-18-2, a resolution to change the Chief Administrative Office of the pension plan to Kirsten Peachey, Township Manager. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to accept dedication of the portion of Newport Avenue between Newport Avenue and the new intersection at Route 30 (Resolution 3-20-18-3). Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the quote from General Code to codify the ordinances and provide a legal analysis for approximately \$16,500. The last time the ordinances were codified was almost 20 years ago. This will also provide a user friendly version for the website. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to adjourn at 8:33 PM. Seconded by Stoltzfus. All voted in favor.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
MARCH 27, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
APRIL 3, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
APRIL 3, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session was held because there were no items on the agenda.

SUPERVISORS WORK SESSION
APRIL 10, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
APRIL 17, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
APRIL 17, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover, Dean Stoltzfus and Les Houck.

Also in attendance was: Chris Beiler, Gap Fire Company; Ken Eberly, White Horse Fire Company; Kirsten Peachey, Township Manager.

Items covered in this meeting: SWM Plan for 822 Hoover Road (SWM180021); Escrow for John K. Stoltzfus- 5596 Meadville Road (SWM180009); Award 2018 Road Project/Material Bids; Nancy Martin Letter- Traffic Concerns on Route 340; Signage Request for Chester County Solid Waste Authority.

Chairman Hoover opened the meeting for public comment. Chris Beiler, Gap Fire Company, and Ken Eberly, White Horse Fire Company, attended the meeting to provide a monthly report on fire and ambulance calls.

Houck made a motion to approve the Secretary/Treasurer's report as previously distributed. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the SWM Plan for Christ B. Stoltzfoos at 822 Hoover Road (SWM180021) with the condition that the necessary ZHB approval and PA DEP for Sewage Planning Module are satisfied. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the escrow for John K. Stoltzfus at 5596 Meadville Road (SWM180009) in the amount of \$11,857.18, as recommended by RAV Associates. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to award the road material bids as follows:

Seal Coating-	Martin Paving	\$282,035.00
ID in Place-	Pennsy Supply	\$348,234.00*
Reclamation-	EJ Breneman	\$ 13,230.00

Road Oil (as needed)- Martin Paving #1- \$685.00, #2- \$613.00
*Condition- for ID in Place bid for assurance to achieve better surface than prior 2 years. May be necessary to use a tender. Les will meet with representative from Pennsy's.
The motion was seconded by Stoltzfus. All voted in favor.

After review of correspondence received from a resident along Route 340/Millwood Road about safety concerns with the passing/no passing zones and the speed of traffic on Route 340, Houck made a motion to send a letter to PennDOT to request they review the section of Route 340 to determine if the passing zones and speed limit signs are still sufficient under current traffic conditions. Seconded by Stoltzfus. All voted in favor.

After review of correspondence received from Chester County Solid Waste Authority, requesting truck signs and a flashing beacon light along Route 322, Houck made a motion to send a request to PennDOT for the requested signage/beacon light with the condition that Chester County Solid Waste Authority accepts all responsibility to install the signs as directed by PennDOT and to pay all costs associated with the signs and maintenance. Seconded by Stoltzfus. All voted in favor.

After review of health insurance proposal received from Benecon Intergovernmental Insurance Cooperative, Houck made a motion to switch to Benecon, effective June 1, 2018 and to reimburse employees' deductibles to date, since the new plan will have a renewal date of January 1, 2019 instead of March 1, 2019. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to adjourn at 8:15 PM. Seconded by Houck. All voted in favor.

Respectfully Submitted,

Lester O. Houck,
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
APRIL 24, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
MAY 1, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
MAY 1, 2018- 7:00 PM

SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Dean Stoltzfus and Les Houck. Supervisor Gordon Hoover was absent.

Also in attendance was: Chuck Hepler, Northpoint Road; Kirsten Peachey, Township Manager.

Items covered in this meeting: Sewage Planning Module (Resolution #5-1-18-1) for Christ and Mary Stoltzfoos; Sewage Capacity Reservation and Sewage Planning Waiver for Houston Run Lot 2 (MRT180301); Final Escrow Release for Country Gift & Thrift Lot Add-on and Land Development (OPK160701); Award Bid for 2018 Aggregates.

Vice Chairman Stoltzfus opened the meeting for public comment. There was no public comment. Chuck Hepler is a resident and just wanted to attend a meeting to see what goes on. The Supervisors welcomed him to the meeting.

Houck made a motion to approve the Secretary/Treasurer's report as previously distributed. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the Sewage Planning Module (Resolution #5-1-18-1) for Christ and Mary Stoltzfoos (PM180001) for construction of a second dwelling to be attached to an existing SFD. The motion was conditioned upon obtaining ZHB approval prior to any permits being issued. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the Sewage Capacity Reservation and Sewage Planning Waiver for Houston Run Lot 2 (MRT180301). This is to reserve capacity of 3 EDU's in the Gap WWTP. The motion also included authorization to submit the Sewage Planning Waiver to PA DEP. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to authorize the final escrow release for Country Gift and Thrift Lot Add-on and Land Development (OPK160701) in the amount of \$550. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to award the aggregates bid to Allan Myers and New Enterprise Stone & Lime. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to adjourn at 7:18 PM. Seconded by Stoltzfus. All voted in favor.

Respectfully Submitted,

Lester O. Houck,
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
MAY 8, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
MAY 15, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
MAY 15, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Dean Stoltzfus, Gordon Hoover and Les Houck.

Also in attendance was: Chris Slaymaker & Joe Kennedy, Gap Fire Company; Kirsten Peachey, Township Manager.

Items covered in this meeting: Final Subdivision Plan for Houston Run Lot 2 (MRT180301); Christ Stoltzfus SWM Plan- 822 Hoover Road (SWM 180021); Ferrell Garage SWM Plan- 649 Meetinghouse Road (SWM180032); Health Insurance Cooperative Resolution #5-15-18-1.

Chairman Hoover opened the meeting for public comment. Christ Slaymaker & Joe Kennedy attended the meeting to provide the Supervisors with a monthly report for the Gap Fire Company. Hoover thanked them for attending.

Houck made a motion to approve the previously distributed Secretary/Treasurer's report. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the Final Subdivision Plan for Houston Run Lot 2 (MRT180301) with the waivers as recommended by the Township Engineer and conditions that Township Engineer/Staff comments are met and that a plan is approved to address the Newport Road entrance improvements. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the Christ Stoltzfoos SWM Plan- 822 Hoover Road (SWM180021) with the condition that all Township Engineer/Staff comments are addressed and the necessary ZHB approval is obtained prior to release of final signed plans. A motion was also made to authorize a member of the Board and the Township Manager to execute any related documents. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the Ferrell Garage SWM Plan- 649 Meetinghouse Road (SWM180032) with the condition that Township Engineer/Staff comments are met and written ZHB approval is received. A motion was also made to authorize a member of the Board and the Township Manager to execute any related documents. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to sign Resolution #5-15-18-1 and the intergovernmental cooperative agreement for the Township to participate in the

Intergovernmental Insurance Cooperative through Benecon for the purchase of health and other insurance services. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to adjourn at 8:15 PM. Seconded by Stoltzfus. All voted in favor.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
MAY 22, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
MAY 29, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
JUNE 5, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
JUNE 5, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover and Les Houck. Supervisor Dean Stoltzfus was absent.

Also in attendance was: Dave, Steve and Becky Morris (Buena Vista Road); John Friel, Lancaster Newspapers; Kirsten Peachey, Township Manager.

Items covered in this meeting: Escrow and Waiver for Christ and Mary Stoltzfoos- 822 Hoover Road (SWM180021); SWM Escrow Release for Steve and Rebecca Morris- 5578 Buena Vista Road (SWM170057); Levi Z. and Susan M. Fisher- 520 Cains Road Address Request; Eli B. Smucker Property- 5393 Seldomridge Road 2nd Dwelling; Plan Review Process; Executive Session.

Chairman Hoover opened the meeting for public comment. There was no public comment.

Houck made a motion to approve the previously distributed Secretary/Treasurer's report. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve the amount of escrow to be established, in the amount of \$12,466.58, and to approve the waive for providing an as-built plan due to the nature of the plan (SWM180021- 822 Hoover Road), with the condition that exhibits be provided to the Township for the location and construction of the stormwater system that are acceptable to the SWM Officer and Township Solicitor. Seconded by Hoover. All voted in favor.

Steve, Becky & Dave Morris attended the meeting to discuss the escrow release. They explained that they had been in contact with the Zoning Officer numerous times and were asking what they needed to do to get the full amount of escrow released. They did the things that were mentioned and then requested inspection in order for the Township Engineer to recommend release of the funds. After the review came back, there was still approximately \$1998 that would not be released because the last 10 feet of the driveway had not been paved. The Morris contacted their contractor and paving will be completed by tomorrow. They requested that the Supervisors release the full escrow amount. After review, Houck made a motion to authorize release of the full amount of escrow remaining, in the amount of \$9,661.08, with the condition that the driveway must be inspected and approved by the Public Works Director prior to release of the escrow. Seconded by Hoover. All voted in favor.

The Zoning Officer had been contacted recently by the property owner at 520 Cains Road to obtain an additional property address for the two-family dwelling. After researching the property record file, the Zoning Officer was unable to locate anywhere in the records that indicated that there was a 2-family dwelling on this property. The owner stated that this existed for years and the assessment records also show this as a 2-family dwelling. Since there is no documentation in the file, the Zoning Officer needs direction in order to proceed. After review, Houck made a motion to recognize this property as a two-family dwelling since assessment records and property owner are declaring this, and there is no way to prove otherwise when this property may have been converted to two-family or whether it always existed that way. Seconded by Hoover. All voted in favor.

The Zoning Officer also was contacted by the property owner at 5393 Seldormidge Road to obtain a building permit for a sunroom addition to the one side of the house. The property owners stated that this has been a two-family dwelling since prior to zoning (at least since 1950's). After researching the property record file, the Zoning Officer was unable to locate anywhere in the records that indicated that there was a 2-family dwelling on this property. The assessment records also show this as a 2-family dwelling. Since there is no documentation in the file, the Zoning Officer needs direction in order to proceed. After review, Houck made a motion to recognize this property as a two-family dwelling since assessment records and property owner are declaring this, and there is no way to prove otherwise when this property may have been converted to two-family or whether it always existed that way. Seconded by Hoover. All voted in favor.

The Township Manager was authorized by the Board to look into some options for potentially hiring another employee for the zoning/planning department. After doing research, the Manager is requesting that the Board authorize having the Township Engineer to prefer

complete plan reviews of all plans (including the zoning portion) in order to free up some of the Zoning Officer's time for issuing permits, following up on enforcement of the ordinances, etc. Manager has already met and discussed this possibility with the Engineer to make sure that Engineer has adequate staff to handle this. Most of the Engineer's time would be billed back to the developer/owner of the specific project/plan, so the Township would not need to sign any official contract with the Engineer and could chose to eliminate this at any point in the future if this plan does not work. The overall goal is to create more efficiency and for more timely processing of plans/permits. Houck made a motion to proceed with having the Township Engineer review all plans, including the zoning review and also to designate Township Manager & Zoning Officer as the Stormwater Officer to be able to sign plans/permits. Seconded by Hoover. All voted in favor.

Township Manager requested an Executive Session to discuss personnel. Chairman Hoover called for the Executive Session. After the Executive Session was over, Houck made a motion to increase all the road crew members' hourly wages and the Public Works Director's wages by 5%. Seconded by Hoover. All voted in favor.

Houck made a motion to adjourn at 8:21 PM. Seconded by Hoover. All voted in favor.

Respectfully Submitted,

Lester O. Houck,
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
JUNE 12, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
JUNE 19, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
JUNE 19, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover and Les Houck. Supervisor Dean Stoltzfus was absent.

Also in attendance was: Kenneth Eberly, White Horse Fire Company; Joe Kennedy &

Chris Slaymaker, Gap Fire Company; Dwight Wagner, USCR; Greg Strausser & Tim Trostle, Strausser Surveying.

Items covered in this meeting: Sewage Planning Module for JMR & Sons and Deferral of Planning - 8 Lesal Rd (PM170007); Sewage Planning Module for Jonas J. King (PM180002); Sewage Capacity Reservation Agreement- Urban Outfitters; Stormwater Waiver for Chris Miller – 505 Hensel Road; Stormwater Waiver for Stephen S. Smucker – 5660 Old Philadelphia Pike; Lot Add-On Plan for Ivan S. King (MVN180401); Sewage Capacity Reservation Agreement and Sewage Planning Waiver for Melvin J. Martin Subdivision (LNC180501); Final Subdivision Plan for Melvin J. Martin (LNC180501); Escrow for Cataudella SWM Plan (SWM180023).

Chairman Hoover opened the meeting for public comment. Members of the Gap and White Horse Fire Company attended the meeting to provide the township with their monthly reports of calls.

Houck made a motion to approve the previously distributed Secretary/Treasurer's report. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve the Sewage Planning Module #6-19-18-1 for JMR & Sons and Deferral of Planning for 8 Lesal Road (PM180002) and to defer subdivision planning review and SWM to Leacock Township due to all of the proposed improvements (except a portion of the driveway) being in Leacock Township. The condition was added that the Township be provided documentation on any stormwater improvements planned to be within Salisbury Township and that a driveway permit must be obtained for the construction of the driveway. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve the Sewage Planning Module #6-19-18-2 for Jonas J. King for the construction of a second dwelling to be attached to an existing dwelling at 250 Blank Road. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to reserve capacity of 40 EDUs within the Gap WWTP for Urban Outfitters and authorize signing of the Sewage Capacity Reservation Agreement that was drafted by the Township Solicitor. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to grant the Stormwater Waiver for Chris Miller, 505 Hensel Road, with the condition that the Applicant must maintain consistency with the proposal as submitted and compliance with all the provisions indicated in Act 15 of 2018 and the Applicant must file the necessary application(s) and pay the applicable fee prior to the issuance of any permit for the construction of a high tunnel. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to grant the Stormwater Waiver for Stephen S. Smucker, 5660 Old Phila. Pike, with the condition that the Applicant must maintain consistency with the proposal as submitted and compliance with all the provisions indicated in Act 15 of 2018 and the Applicant must file the necessary application(s) and pay the applicable fee prior to the issuance of any permit for the construction of a high tunnel. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve the Final Subdivision/Lot Add-on for Ivan & Susie King (Mount Vernon Road- MVN180401) with the condition that all Township Engineer/Staff comments are met from the review letters. The motion also approved the

waivers of the SALDO Sections 302.3.4.A and 302.3.4.B. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve the Sewage Capacity Reservation Agreement for 3 EDU's within the Gap WWTP and authorize submission of the Sewage Planning Waiver to PADEP. Houck also made a motion to approve the Final Subdivision for Melvin J. Martin with the condition that all the comments from the Township Engineer/Staff be met and to approve the waiver of Section 302.3.4.B. A second waiver was requested of Section 302.5.7, but this was withdrawn because the Applicant has supplied the necessary report. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve the establishment of escrow for Mark Cataudella- Gault Road (SWM180023) in the amount of \$56,226.50. Seconded by Hoover. All voted in favor.

Houck made a motion to adjourn at 8:05 PM. Seconded by Hoover. All voted in favor.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
JUNE 26, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
JULY 3, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
JULY 3, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover and Dean Stoltzfus. Supervisor Les Houck was absent.

Also in attendance was: John Friel, Lancaster Newspapers; Kirsten Peachey, Township Manager.

Items covered in this meeting: Escrow Reduction/Release for Melvin J. Beiler- 230

Blank Road (SWM160008); Establish Escrow for Ferrell SWM Plan (SWM180032); Waiver of LD Planning for Pequea Christian School; Steven B. Stoltzfoos SWM Plan (SWM180048).

Chairman Hoover opened the meeting for public comment. There was no public comment.

Stoltzfus made a motion to approve the previously distributed Secretary/Treasurer's report. Seconded by Hoover. All voted in favor.

After review, Stoltzfus made a motion to approve the escrow release for Melvin J. Beiler- 230 Blank Road (SWM160008) in the amount of \$10,554.50, leaving a remaining balance of \$1,499.30. Seconded by Hoover. All voted in favor.

After review, Stoltzfus made a motion to approve the escrow amount for the Ferrell Garage- 649 Meeting House Road (SWM180032) in the amount of \$20,498.50, as recommended by RAV Associates. Seconded by Hoover. All voted in favor.

After review, Stoltzfus made a motion to approve the waiver of Land Development Planning for the Pequea Christian School- 109 Blank Road for placement of a modular classroom space with the condition that upon completion of the land development plan and construction of a new facility, that the modular units be removed within 90 days of issuance of U&O for new structure. The condition was also added that a land development plan and construction must be completed within 18-24 months. Seconded by Hoover. All voted in favor.

After review, Stoltzfus made a motion to approve the Steven B. Stoltzfoos SWM Plan- 5073 Newport Road (SWM180043) for construction of a greenhouse, with the condition that all comments on the Township Engineer/Staff review letter be addressed. A motion was also made to authorize the Township Manager and a member of the Board to execute any related documents. Seconded by Hoover. All voted in favor.

Stoltzfus made a motion to adjourn at 7:14 PM. Seconded by Hoover. All voted in favor.

The next meeting is scheduled for July 17, 2018 at 7:00 PM.

Respectfully Submitted,

Kirsten J. Peachey
Acting Secretary
Salisbury Township

SUPERVISORS WORK SESSION
JULY 10, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION

JULY 17, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
JULY 17, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover, Dean Stoltzfus and Les Houck.

Also in attendance was: Chris Slaymaker & Joe Kennedy, Gap Fire Company; Tim Trostle, Strausser Surveying; Kirsten Peachey, Township Manager.

Items covered in this meeting: Escrow Release for Lime Quarry Homes; Escrow Release and Agreement for Christian Blank Subdivision Plan; SWM Plan and Waiver for Christ & Mary Stoltzfoos (SWM180021); SWM Waiver for Jonas J. King (BLN180601/SWM180043); Urban KOZ Ordinance(7-17-18-1)/PILOT Agreement; Escrow for Steven B. Stoltzfoos SWM Plan (SWM180048); Final Add-on for Wilmer Stoltzfus (LNC180502); Lot Add-on Plan for E. Melvin Houck (NRV180503); Final Subdivision/Add-on for Michael D. Beiler (SLL180504); Leon Stoltzfus- 142 Churchtown Road Revised SWM Plan.

Chairman Hoover opened the meeting for public comment. Chris Slaymaker & Joe Kennedy attended the meeting to provide the BOS with the monthly report from the Gap Fire Company, which included 18 calls for the month of June.

Houck made a motion to approve the previously distributed Secretary/Treasurer's report. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve the final escrow release for Lime Quarry Homes in the amount of \$29,056.01, leaving a zero balance. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the final escrow release for Christian Blank Subdivision Plan, in the amount of \$15,937.35, and to recognize the executed agreement concerning the installation of SWM facilities of Lot #3. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to grant a waiver from Chapter 22, Part 5, Section 507 for the Christ & Mary Stoltzfoos Plan (SWM180021)- 822 Hoover Road, because there are no surface SWM facilities that would need surveying. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the SWM Waiver (Chapter 22, Part 5, Section 507) for Jonas J. King- 250 Blank Road (BLN180801/SWM180043) because there are not surface SW facilities that would need surveying. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve Ordinance 7-17-18-1, and ordinance exempting real property taxes within a proposed, designated Keystone Opportunity Expansion Zone for property 560-85425-0-0000. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to authorize signing the PILOT agreement with Urban Outfitters regarding payment of real estate taxes in the Keystone Opportunity Zone, which is for a term of 10 years, ending December 31, 2028. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the escrow amount of \$11,088.00 for the Steven Stoltzfoos SWM Plan- 5071 Newport Road, as recommended by RAV Associates. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the Final Add-on and Land Development Plan for Wilmer Stoltzfus with the condition that the comments are all addressed from the Township Engineer's review. Houck also motioned to approve waivers from SALDO Sections 302.3.4.A and 502.3. Both motions were seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the Final Add-on Plan for E. Melvin Houck with conditions that the comments are addressed from the Township Engineer's review letter. Houck also motioned that waivers of SALDO Sections 302.3.4.A and 302.3.4.B be granted. Both motions were seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the Final Subdivision and Add-on Plan for 383 Springville Road with the conditions and waivers (SALDO Section 302.3.4.A and Section 302.3.4.B) as recommended by the Township Engineer. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to recognize the revised SWM plan (which now includes shed and covered barnyard area) for Leon Stoltzfus- 142 Churchtown Road. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to adjourn at 7:45 PM. Seconded by Stoltzfus. All voted in favor.

The next meeting is scheduled for August 7, 2018 at 7:00 PM at the Township Building.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
JULY 24, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
JULY 31, 2018- 2:30 PM

SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
AUGUST 7, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
AUGUST 7, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover and Les Houck. Dean Stoltzfus was absent.

Also in attendance was: John Friel, Lancaster Newspapers; Tim Trostle, Strausser Surveying; Kirsten Peachey, Township Manager.

Items covered in this meeting: Sewage Planning Module for Naomi Stoltzfoos- PM170004 (Resolution #8-7-18-1); Escrow Release for Barry Baldwin Subdivision (CTN170901); Escrow Reduction for John K. Stoltzfus- 5596 Meadville Road (SWM180009); Establish Escrow for Jonas J. King (BLN180601); SWM Plan for John Esh (SWM180062); Reaffirm 6051 Old Phila. Pike Add-on Plan (OPK160903); Consent Agreement- Melvin Stoltzfus (Kauffroth Road); Request from Vernon Fisher for Refund of Sewer Tapping Fee and Park & Rec Fee.

Chairman Hoover opened the meeting for public comment. There was no public comment.

Houck made a motion to approve the previously distributed Secretary/Treasurer's report. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve the Sewage Planning Module for Naomi Stoltzfoos- PM170004 (Resolution #8-7-18-1). Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve the final escrow release for Barry Baldwin Subdivision (CTN170901) in the amount of \$1,650, leaving a zero balance.

After review, Houck made a motion to approve the escrow reduction for John K. Stoltzfus- 5596 Meadville Road (SWM180009) in the amount of \$9,057.00, leaving a remaining balance of \$2,800.18. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to establish escrow for Jonas J. King (BLN180601) in the amount of \$25,878.60, as recommended by RAV Associates. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve the SWM plan for John Esh- 6296 Plank Road (SWM180062) and to authorize the Township Manager to execute any related

documents. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to reaffirm the Final Lot Add-On Plan for 6051 Old Phila. Pike (OPK160903) because there was a change in ownership from when the plan was started. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve and sign the Consent Agreement with Melvin Houck- 345 Kauffroth Road which will require Melvin to pay a fine and attorney's fees and fix the zoning violations on his property. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve the refund request for Vernon Fisher for the sewer tapping fees (\$2,465) in connection with a lot in Lime Quarry Homes (Northpoint Road), but not refund the Park & Rec fees (\$1,000) since this money has already been expended for a new playground area at Gap Park. The reason for the refund request is because one of the lots that was initially created has been sold to the same buyer of one of the other lots and he is planning to combine the lots and no building will occur on that property. Seconded by Hoover. All voted in favor.

Houck made a motion to adjourn at 7:15 PM. Seconded by Hoover. All voted in favor.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
AUGUST 14, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
AUGUST 21, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
AUGUST 21, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No meeting was held because there was not a quorum.

SUPERVISORS WORK SESSION

AUGUST 28, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
SEPTEMBER 4, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
SEPTEMBER 4, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Dean Stoltzfus and Les Houck. Gordon Hoover was absent.

Also in attendance was: John Friel, Lancaster Newspapers; Kirsten Peachey, Township Manager.

Items covered in this meeting: Additional Waivers and Escrow for Lot Add-On Plan for 5399 Lincoln Highway (LNC180502); Escrow and Waivers for John Esh- 6296 Plank Road (SWM180062); Appoint Emergency Management Coordinator; Maintenance to Ballfields at Gap Park.

Vice Chairman Stoltzfus opened the meeting for public comment. There was no public comment.

Houck made a motion to approve the previously distributed Secretary/Treasurer's report. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve the additional waivers for the Lot Add-on Plan for 5399 Lincoln Highway (LNC180502) as recommended in Township Engineer's review letter dated August 13, 2018 and to establish escrow in the amount of \$11,642.13. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the escrow for John Esh- 6296 Plank Road (SWM180062) in the amount of \$37,384.88 and to conditionally approve waivers as recommended by the Township Engineer (including those of Section 309.A.a.3 & 309.A.e.2- these were not included in the latest Township Engineer review letter, but were conditionally approved by Engineer via email). Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to appoint Bill Howard as the Salisbury Township Emergency Management Coordinator (EMC). Bill is currently the EMC for Upper Leacock Township, Leacock Township and West Earl Township. The motion was seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to authorize purchasing 75 ton of premium grade Diamond-tex and paying Hummer Turfgrass to laser-grade ballfield #2 at Gap Park. Seconded

by Stoltzfus. All voted in favor.

Houck made a motion to adjourn at 7:23 PM. Seconded by Stoltzfus. All voted in favor.

Next meeting will be September 18, 2018 at 7:00 PM.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
SEPTEMBER 11, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.

SUPERVISORS WORK SESSION
SEPTEMBER 18, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Supervisors in attendance were Gordon Hoover and Dean Stoltzfus.

Also in attendance was Kirsten Peachey, Manager.

The work session was held to discuss how some of the current process can be changed or new programs developed to enhance efficiency within the staff and programs that the Township has.

The Supervisors also discussed the new high tunnel legislation and how this should be applied to projects within the Township.

Respectfully Submitted,

Kirsten J. Peachey
Acting Secretary
Salisbury Township

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
SEPTEMBER 18, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover and Dean Stoltzfus. Supervisor Les Houck was absent.

Also in attendance was: John Friel, Lancaster Newspapers; Kirsten Peachey, Township Manager; Chris Slaymaker & Loren Glick, Gap Fire Company.

Items covered in this meeting: Sewage Planning Module (Resolution#9-18-18-1) for Benuel Stoltzfus- PM180003; Stormwater Management and Waiver for 317 Spring Garden Road- Leroy Fisher; Authorize Township Manager to Establish Escrow Amounts.

Chairman Hoover opened the meeting for public comment. There was no public comment.

Stoltzfus made a motion to approve the previously distributed Secretary/Treasurer's report. Seconded by Hoover. All voted in favor.

Chris Slaymaker & Loren Glick from the Gap Fire Company attended the meeting to present the monthly report of calls for July and August. They also mentioned that they were not awarded a grant for new fire hose that they had applied for. The grant would have been in the amount of \$30,000.

After review, Hoover made a motion to approve the Sewage Planning Module (Resolution #9-18-18-1) for Benuel Stoltzfus- PM180003. Seconded by Stoltzfus. All voted in favor.

After review, Hoover made a motion to grant a waiver for Leroy Fisher, 317 Spring Garden Road, of Chapter 26, Article III of Act 15 of 2018, which would allow any number of greenhouses (high tunnels) on a property providing that each unit not exceed 25% of the total existing structure square footage on property. It was also conditioned that the applicant must provide the slopes of the property, submit a detailed plan of where the structures could be located and how and where they intend to deal with the water run-off. The motion was seconded by Stoltzfus. All voted in favor.

After review, Stoltzfus made a motion to authorize the Township Manager to establish the escrow amounts for SWM projects and Subdivision/Land Development plans based upon the recommended amount provided by the Township Engineer. Seconded by Hoover. All voted in favor.

Stoltzfus made a motion to adjourn at 7:28 PM. Seconded by Hoover. All voted in favor.

The next meeting will be held October 2, 2018 at 7:00 PM.

Respectfully Submitted,

Kirsten J. Peachey
Acting Secretary
Salisbury Township

SUPERVISORS WORK SESSION
SEPTEMBER 25, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session was held.

SUPERVISORS WORK SESSION
OCTOBER 2, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
OCTOBER 2, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No meeting was held because 2 of the supervisors were out of town.

SUPERVISORS WORK SESSION
OCTOBER 9, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session was held.

SUPERVISORS WORK SESSION
OCTOBER 16, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Supervisors in attendance were Les Houck, Gordon Hoover and Dean Stoltzfus.

Also in attendance was Kirsten Peachey, Manager.

The work session was held to discuss budget and personnel. Also discussed was the request for John Stoltzfus to rezone along Route 772 (south of Denlinger Road). It was recommended to have John contact the neighbors along Denlinger Road to see how they felt about rezoning the properties from Ag to R-1.

Manager also informed the Supervisors about Cornerstone Ministries that is currently operating in the old County Line Medical building. It was brought to our attention that they are currently having overnight stays at the facility, which is operating as a medical and natural therapy facility for the plain community (Amish). They currently have an application in to the ZHB for the change in use and have had an inspection by Code Administrators for what needs to be done to bring the building into compliance.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer

Salisbury Township

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
OCTOBER 16, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover, Dean Stoltzfus and Les Houck.

Also in attendance was: John Friel, Lancaster Newspapers; Kirsten Peachey, Township Manager; Ron & Ruth Shaeffer.

Items covered in this meeting: Final Subdivision Plan for Benue S. Stoltzfus (PTR180801); Sewage Planning Waiver Request for Subdivision Plan for Houston Run Lots 1, 5 and 6 (BRK180802); Sewage Capacity Request and Reservation Agreement for Subdivision Plan for Houston Run Lots 1, 5 and 6 (BRK180802); Final Subdivision Plan for Houston Run Lots 1, 5 and 6 (BRK180802); Berkey Lot Add-on Plan (ENG180803); Jonas J. King LD and SWM Plan (BLN180601); SWM Waiver for 525 Meetinghouse Road; Escrow Reduction for Cataudella SWM Plan (SWM180023); Road Vacation Agreement and Quitclaim Deed for Southeast Corner of Cambridge Road and Kauffroth Road Intersection; Authorize 2018 Minimum Municipal Obligation (MMO Amount); Adopt Resolution (#10-16-18-1) to Revise Fee Schedule- SWM Fees for Small Project Review and Operation & Maintenance Agreement; Appoint CPA Firm to Perform 2018 Audit; Authorize Sale of Sandmine Road Property.

Chairman Hoover opened the meeting for public comment. Ron & Ruth Shaeffer, who reside in Paradise Township, attended the meeting to notify the Board of their concern of the person who is standing along the bridge near the intersection of Route 41 and Route 741. The individual has a sign stating that he is homeless. The Shaeffer use this intersection frequently and they are concerned because it causes traffic to back up even more when people stop to give him money. The encouraged the Board to enact a panhandling ordinance. As per previous communication with the Township Manager, the Shaeffer's were advised to contact PennDOT and the PA State Police, since this is not within the Township's road right-of-way. The Board said they would check surrounding townships to see if any of them had a panhandling license.

Houck made a motion to approve the previously distributed Secretary/Treasurer's report. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to conditionally approve the Final Subdivision and SWM Plan for Benue S. Stoltzfus (PTR180801) based upon meeting all the Township Engineer's comments on the review letter and to conditionally approve the waivers as recommended by the Township Engineer. A motion was also made to authorize the Township Manager to execute any related documents. All motions were seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to adopt a motion to waive sewage planning and authorize submission of the planning wavier mailer and supporting documents to PADEP upon receipt of clear letter from USFW to satisfy PNDI for the Houston Run Lots 1, 5 and 6 (BRK180802). Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the reservation of capacity within the Gap Sewage Treatment Plant for 10 EDU's (one per lot) and approve the Capacity Reservation Agreement for the Subdivision Plan for Houston Run Lots 1, 5 and 6 (BRK180802). Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to conditionally approve the Final Subdivision Plan for Houston Run Lots 1, 5 and 6 with the conditions and waivers as recommended by the Township Engineer. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to conditionally approve the Berkey Final Lot Add-On Plan (ENG180803) based upon addressing all the comments in the review letter by the Township Engineer. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to conditionally approve the Jonas J. King LD and SWM Plan (BLN180601) based upon addressing all the comments of the Township Engineer's review. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to conditionally approve the waiver request as noted in the review letter of the Township Engineer and that the property owner must sign a SWM O&M agreement in a form that is acceptable by the Township Solicitor. A motion was also made to authorize the Township Manager to execute the related documents. Both motions were seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to reduce the escrow for Cataudella SWM Plan in the amount of \$41,045.00, as recommended by the Township Engineer, leaving a remaining balance of \$14,646.50. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to sign the Road Vacation Agreement and Quitclaim Deed for the southeast corner of Cambridge Road and Kauffroth Road intersection. This small section of road was removed and vacated years ago, but the official vacation documents were never completed. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to authorize and pay the 2018 Minimum Municipal Obligation for the pension plan in the amount of \$87,344. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to adopt a resolution (10-16-18-1) revising fees for several SWM and building permit fees. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to appoint MaherDuessel (CPA firm) to perform the 2018 annual township audit. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to authorize advertising for sale a 3.148 acre piece of property along Sandmine Road that is currently owned by the Township, with a minimum bid of \$130,000. Seconded by Stoltzfus. All voted in favor.

Next meeting will be held November 6, 2018 at 7:00 PM.

Houck made a motion to adjourn at 7:43 PM. Seconded by Stoltzfus. All voted in favor.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
OCTOBER 23, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session was held.

SUPERVISORS WORK SESSION
OCTOBER 30, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover, Les Houck and Dean Stoltzfus.

Others in attendance were: Kirsten Peachey, Township Manager.

This work session was held to discuss the potential for the Township to hire a temporary coordinator to work with the farmers in the township to help them obtain manure management plans, conservation plans and any stream bank fencing, tree planting, etc. that may be necessary to enhance water quality. This desire would be that this would be accomplished with little or no costs to the farmers, but paid for through grants and private funds.

Respectfully Submitted,

Lester O. Houck,
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
NOVEMBER 6, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session was held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
NOVEMBER 6, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover and Les Houck. Supervisors Stoltzfus was absent.

Also in attendance was: John Friel, Lancaster Newspapers; Kirsten Peachey, Township Manager; Wesley Wagner, CCSWMA; Ashley Wright, Christiana Ambulance.

Items covered in this meeting: Agreement and Improvement Guarantee Release for Gideon D. Zook; Resolution for Sewage Planning Module Amendment for Final Subdivision Plan for John I. Stoltzfus (PM150010/EVN150801); Chester Co. Solid Waste Management Authority Public Water Extension; Lancaster Co. Tax Collection Bureau- Act 32 Resolution; Approve Purchase of New Truck with Dump Body; Approve Sale of 2 Trucks and Loader; Cornerstone ZHB Application; Melvin Stoltzfus Consent Agreement.

Chairman Hoover opened the meeting for public comment. Ashley Wright from the Christiana Ambulance attended the meeting to introduce herself as the new chief for the ambulance. She provided some information on the number of calls they provided for Salisbury Township and some of the financial information for the ambulance company. The Supervisors asked several questions and then thanked her for attending.

Houck made a motion to approve the previously distributed Secretary/Treasurer's report. Seconded by Hoover. All voted in favor.

Wesley Wagner, Chester Co. Solid Waste Management Authority (CCSWMA), attended the meeting to present a plan to extend public water into Salisbury Township from the Honey Brook Borough Authority. The service area would include the CCSWMA property and several others along Route 322 and Churchtown Road. These properties would not be required to connect. The Supervisors said they would have their Solicitor review the documents that were provided. No decisions were made.

After review, Houck made a motion to approve and sign the Agreement and Improvement Guarantee Release for Gideon D. Zook. This agreement would require that, if either of the other 2 lots along Limeville Road are developed in the future, public sewer would need to be run to all 3 properties by the owner. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve the resolution (11-6-18-1) for an amendment for the Sewage Planning Module for John I. Stoltzfus Final Subdivision Plan (PM150010/EVN150801). The owner is changing from composting toilets to an Amish holding tank. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to adopt Resolution #11-6-18-2, a resolution in support of Act 32 to allow the county tax collection agency (Lancaster Co. Tax Collection Bureau) to continue to collect Earned Income Tax. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve the purchase of a new truck in the amount of \$129,400 and dump body in the amount of \$58,700. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to authorize selling 2 trucks and a loader. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to authorize Solicitor Cleary to attend the Zoning Hearing Board meeting on November 27, 2018 for the Cornerstone Retreat application. The Supervisors were not taking a position on the case, but just wanted the Solicitor to ask all the

necessary questions so that all the facts can be brought out. Seconded by Hoover. All voted in favor.

The consent agreement and the fines amount was discussed for Melvin Stoltzfus, 345 Kauffroth Road. No motions were made.

The next meeting will be held on November 20, 2018 at 7:00 PM.

Houck made a motion to adjourn at 8:02 PM. Seconded by Hoover. All voted in favor.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
NOVEMBER 13, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session was held.

SUPERVISORS WORK SESSION
NOVEMBER 20, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session was held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
NOVEMBER 20, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover, Dean Stoltzfus and Les Houck.

Also in attendance was: John Friel, Lancaster Newspapers; Chris Slaymaker and Joe Kennedy, Gap Fire Company, Ken Eberly & 2 others, White Horse Fire Company.

Items covered in this meeting: Resolution for Sewage Planning Module (Resolution #11-20-18-1) for John W. Beiler- 391 Springville Road (PM170008); Resolution for Sewage Planning Module (Resolution 11-20-18-2)- 155 Spring Garden Road (PM180004); Improvement Guarantee Release for Stephen J. Fisher- 5509 Meadeville Road (MDV170302/SWM170023); Improvement Guarantee Release for Ferrell- 649 Meetinghouse Road (SWM180032); Chester County Solid Waste Public Water Extension Resolution (11-20-18-3); Remaining Improvements for Houston Run Development.

Chairman Hoover opened the meeting for public comment. Members of the Gap and

White Horse Fire Companies attended the meeting to provide the Board with their monthly reports.

Houck made a motion to approve the previously distributed Secretary/Treasurer's report. Seconded by Stoltzfus. All voted in favor.

After review, Hoover made a motion to approve Resolution #11-20-18-1 for John W. Beiler Sewage Planning Module- 391 Springville Road (PM170008). Seconded by Stoltzfus. All voted in favor.

After review, Hoover made a motion to approve Resolution #11-20-18-2 for the Henry King Sewage Planning Module- 155 Spring Garden Road (PM180004). Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the final release of escrow for Stephen J. Fisher- 5509 Meadville Road (MDV170302/SWM170023) in the amount of \$20,572.75, leaving a zero balance. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the final escrow release for Ferrell at 649 Meetinghouse Road (SWM180032) in the amount of \$20,498.50, leaving a zero balance. Seconded by Stoltzfus. All voted in favor.

After review, Hoover made a motion to approve the Resolution (11-20-18-3) approving public water extension project and service area of the Honey Brook Borough Authority within Salisbury Township. The approval was based upon receiving revisions from the Township Solicitor. Seconded by Stoltzfus. All voted in favor.

After review, Hoover made a motion to approve the letter, as drafted by the Zoning Officer and reviewed by the Township Solicitor, to Houston Run concerning required improvements that are still outstanding within the Houston Run Development. Seconded by Stoltzfus. All voted in favor.

The next meeting will be held December 4, 2018 at 7:00 PM.

Houck made a motion to adjourn at 7:47 PM. Seconded by Hoover. All voted in favor.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
NOVEMBER 27, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Supervisors in attendance were Dean Stoltzfus, Gordon Hoover and Les Houck.

Others in attendance were: Kirsten Peachey, Township Manager

This work session was held to discuss the 2019 budget. The final adoption will occur on December 18, 2018.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
DECEMBER 4, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session was held.

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
DECEMBER 4, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover, Dean Stoltzfus and Les Houck.

Also in attendance was: John Friel, Lancaster Newspapers; Kirsten Peachey, Township Manager.

Items covered in this meeting: Improvement Guarantee Reduction for Steven Stoltzfoos (SWM188048); Award Bid for Sandmine Road Property; Zoning Ordinance Amendment.

Chairman Hoover opened the meeting for public comment. There was no public comment.

Houck made a motion to approve the previously distributed Secretary/Treasurer's report. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to authorize reduction of the escrow for Steven Stoltzfoos- 5087 Newport Road (SWM#180048) in the amount of \$9,580.00, leaving a balance of \$1,508.00. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to award the bid for the sale of Sandmine Road property, currently owned by the Township, to Mark Zook in the amount of \$132,000. The property, consisting of approximately 2.9 acres, was properly advertised and sealed bids were received. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to authorize Solicitor to prepare an ordinance for text amendment changes to the zoning ordinance with regard to conflicting numbers of parking

spaces required. Seconded by Hoover. All voted in favor.

The next meeting will be held on December 18, 2018.

Houck made a motion to adjourn at 7:08 PM. Seconded by Stoltzfus. All voted in favor.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
DECEMBER 11, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session was held.

SUPERVISORS WORK SESSION
DECEMBER 18, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Supervisors in attendance were Les Houck, Dean Stoltzfus and Gordon Hoover.

Others in attendance were Kirsten Peachey, Manager, and Alex Balla, Public Works Director.

This work session was held to discuss budget and future planning for the Township. No motions or decisions were made at this session.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
DECEMBER 18, 2018- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Present were Supervisors Gordon Hoover, Dean Stoltzfus and Les Houck.

Also in attendance was: Chris Beiler & Chris Slaymaker, Gap Fire Company; Brandon Martin, Christiana Ambulance; Ken Eberly, White Horse Fire Company; John Friel, Lancaster

Newspapers; Kirsten Peachey, Township Manager.

Items covered in this meeting: Stormwater Management Plan for Burkholder- 6057 Wertztown Road (SWM180092); Improvement Escrow Reduction for Wilmer Beiler- 6296 Plank Road (SWM180062); Improvement Escrow Release for Mark & Cindy Berkey Lot Add-on Plan (ENG180803); Approve 2019 Budget, Clarify 2018 Capital Purchases.

Chairman Hoover opened the meeting for public comment. Chris Beiler and Chris Slaymaker (Gap Fire Company), Ken Eberly (White Horse Fire Company) and Brandon Martin (Christiana Ambulance) attended the meeting to give a monthly report of calls and services performed for their respective organizations. Hoover thanked them for their service and for attending the meeting.

Stoltzfus made a motion to approve the previously distributed Secretary/Treasurer's report. Seconded by Houck. All voted in favor.

After review, Houck made a motion to conditionally approve the Stormwater Management Plan for Burkholder- 6057 Wertztown Road (SWM180092) with the waivers as recommend by RAV Associates. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to approve the Improvement Escrow Reduction for Wilmer Beiler- 6296 Plank Road (SWM180062) in the amount of \$19, 424.75 as recommended by RAV Associates, leaving a remaining balance of \$17,960.13. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve final release of the Improvement Escrow for Mark & Cindy Berkey Lot Add-on Plan (ENG180803) in the amount of \$1,100, as recommended by RAV Associates. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the 2019 Budget (Resolution #12-18-18-1), which includes the purchase of a new wheel loader (with partial reimbursement through a DEP recycling grant) and a grader. The budget also included hiring a new employee for the public sewer system/public works department and a replacement for a road crew employee.

GENERAL REVENUE- \$2,602,405.00	GENERAL EXPENSE- \$2,601,762.00
SEWER REVENUE- \$839,980.00	SEWER EXPENSE- \$700,600.00
STATE REVENUE- \$625,185.09	STATE EXPENSE- \$625,000.00

Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to clarify the capital purchases for 2018. A new 2018 Mack truck and body was approved and purchased earlier in 2018. Because of availability of funds, another new 2019 Mack truck with stainless steel body and 770A Bobcat Skid loader with planer and sweeper (with trade in of old unit) was approved and paid for in 2018, but will not be delivered until 2019. Seconded by Stoltzfus. All voted in favor.

The next meeting will be held on January 7, 2019 at 7:00 PM.

Houck made a motion to adjourn at 7:26 PM. Seconded by Hoover. All voted in favor.

Respectfully Submitted,

Lester O. Houck,
Secretary/Treasurer
Salisbury Township

SUPERVISORS WORK SESSION
DECEMBER 25, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session was held.