

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES  
APRIL 2, 2024- 7:00 AM  
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Supervisors in attendance were Dean Stoltzfus and Gordon Hoover. Chris Beiler was absent.

Also in attendance was Representative Cutler; Kirsten Peachey, Manager.

Items covered in this meeting: Bathroom Remodel; Sewage Planning Module for Jonathan E. Fisher, Jr. (PM240003); Jonathan E. Fisher, Jr. Final Subdivision Plan (SNK240202); Sewage Planning Module for King Farm; Houston Run Performance Guarantee- Phases 1, 2A and 2C; Financial Guarantee Reduction- Jacob K. Stoltzfus LD & SWM Site Plan (SPT220201); Admin Staff; Road/Material Bid Awards.

Chairman Hoover opened the meeting for public comment. Representative Cutler attended the meeting to ask the Board if they had any questions or needed his assistance with any issues within the Township. He also stated his office is available to help with seeking out grant funding opportunities. He encouraged the Board to reach out at any time with questions or concerns.

The financial, check approval report and minutes were previously distributed. Stoltzfus made a motion to approve the reports. Seconded by Hoover. All voted in favor.

The Manager presented the Board with 2 quotes to remodel the employee bathrooms in the township building. After review, Stoltzfus made a motion to award the job to Spring Garden Builders in the amount of \$9,200 (the lower of the 2 proposals). Seconded by Hoover. All voted in favor.

A sewage planning module was submitted for Jonathan E. Fisher, Jr.- 305/379 Snake Lane (PM240003). The project is for the subdivision of a 2-acre lot and a 6.5-acre lot add-on to a neighboring property from the 61-acre lot. After review, Hoover made a motion to approve the planning module (Resolution #4-2-24-1). Seconded by Stoltzfus. All voted in favor.

A final subdivision plan was also submitted for Jonathan E. Fisher, Jr. (SNK240202), for the project as stated above. After review, Hoover made a motion to approve the plan with the condition that all the Township Engineer's comments are addressed. Seconded by Stoltzfus. All voted in favor.

A sewage planning module was submitted for the King Farm- 5465 Friendship Lane (PM240004). The plan involves creating 3 new lots from a 47.9-acre property, leaving the remaining lot at 38.5-acres. After review, Stoltzfus made a motion to approve the planning module (Resolution #4-2-24-2). Seconded by Hoover. All voted in favor.

A copy of a letter was provided to the Board that was sent to the developer. The letter listed items that must be corrected prior to the expiration of the performance guarantee for the Houston Run streets (Phases 1, 2A & 2C). The performance guarantee expires April 30, 2024. No action was needed on this item.

A request was received to reduce the amount of financial guarantee being held for Jacob K. Stoltzfus Land Development and SWM Plan (SPT220201). After review, Stoltzfus made a

motion to release \$44,376.91, leaving a remaining balance of \$8,393.66, as recommended by the Township Engineer. Seconded by Hoover. All voted in favor.

Peachey requested that the Board consider providing hourly admin staff members with a raise due to excellent performance, willingness to work with management to achieve tasks and providing outstanding customer service. After review, Stoltzfus made a motion to increase full-time hourly wages by \$1.00 and part-time by \$0.75. Seconded by Hoover. All voted in favor.

Peachey provided the Board with a copy of the 2024 road bid results. After review, Stoltzfus made a motion to award the bids as follows:

ID in Place	Allan Myers	\$559,255.15
Road Oil (#1)	Martin Paving	\$937.00/ton
Road Oil (#2)	Asphalt Industries	\$647.00/ton
Reclamation	Recon	\$14,825.00
Aggregates	Compass Quarries & New Enterprise-	multiple items
Motor Fuels	Rhoads Energy	.25/gal over OPIS

Seconded by Hoover. All voted in favor.

The next work session will be held April 16, 2024, at 2:30 PM (if needed) and the next meeting will be April 16, 2024 at 7:00 PM.

Stoltzfus made a motion to adjourn at 8:24 AM. Seconded by Hoover. All voted in favor.

Respectfully Submitted,

Kirsten J. Peachey  
Secretary- Salisbury Township

SUPERVISORS WORK SESSION  
APRIL 2, 2024- 7:30 AM  
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session was held.