

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES  
FEBRUARY 7, 2023- 7:00 AM  
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Supervisors in attendance were Dean Stoltzfus, Chris Beiler and Gordon Hoover.

Also in attendance was Kirsten Peachey, Manager.

Items covered in this meeting: Financial Guarantee Release for Pequea Amish Mennonite School LD/SWM Plan (BLN190903 / SWM190075); Financial Guarantee Reduction for White Horse Machine (WHS211101 / SWM200109); SWM Waiver and Financial Guarantee Release for 371 Red Hill Rd (SWM2000029); Financial Guarantee Reduction/Release for David R. Stoltzfus (SWM210093); Zoning Text Amendment – RR Zoning; UCC Enforcement; Fee Schedule Resolution; Annual MS4 Updates; Authorize and Sign Form of Agreement/Notice to Proceed - Gap Park Project; Utility Reimbursement Agreement Resolution – PennDOT; Authorize PennDOT TE-160 Forms for Flashing Devices; Fire Police Resolution; Joint Bidding Resolution; PV Region Fire/EMS.

There was no one from the public in attendance for public comment.

Beiler made a motion to approve the previously distributed minutes, financial and check approval reports. Seconded by Stoltzfus. All voted in favor.

A request was received to release the financial guarantee being held for Pequea Amish Mennonite School LD/SWM Plan (BLN190903/SWM190075). After review, Beiler made a motion to approve releasing the remaining \$5,396.75, as recommended by the Township Engineer. Seconded by Stoltzfus. All voted in favor.

A request was received to reduce/release the amount of financial guarantee being held for White Horse Machine (WHS211101/SWM200109). After review, Beiler made a motion to release \$577,484.45, leaving a remaining balance of \$92,816.53, as recommended by the Township Engineer. Seconded by Stoltzfus. All voted in favor.

A request was received to reduce/release the amount of financial guarantee being held for J. Elmer Stoltzfus- 371 Red Hill Road (SWM2000029) and to waive the requirement of completing an as-built plan. After review, Beiler made a motion to authorize releasing the remaining funds being held in the amount of \$4,929.80, as recommended by the Township Engineer, and to waive the need to prepare an as-built plan due to the nature of the project and for the fact that the Engineer observed the project during installation. Seconded by Stoltzfus. All voted in favor.

A request was received to reduce/release the amount of financial guarantee being held for David R. Stoltzfus- 6198 Guy Road (SWM210093). After review, Beiler made a motion to approve releasing all the remaining funds of \$12,864.10, as recommended by the Township Engineer. Seconded by Stoltzfus. All voted in favor.

The property owner of 994 Gap Road spoke with the Zoning Officer about the possibility of subdividing a portion of land from his 116.2- acre farm (which is mostly in Sadsbury Township) and adding it the 1.1-acre property at 5248 Mine Road, making it a total of 10-12 acres in size. Both properties are currently zoned Rural Residential in Salisbury Township and

the portion in Sadsbury Township is in Ag zoning. The current zoning would not allow him to do this, but he is looking to see if there would be interest if he would pursue a zoning text amendment change. Overall, the Board felt this would be an acceptable use/application for this zoning district and suggested that he be notified that if he is still interested, he should start the formal process by submitting the necessary application at \$1,000 fee for the Board to officially review.

The Manager provided information to the Board about a property that is in violation of building code and other zoning violations. Code Administrators sent a letter to the property owner in November 2022 about building code violations, but they have not yet been resolved. The Zoning Officer was looking at sending an official notice of violation but wanted to make the Board aware prior to this being sent since, if this letter is not heeded to, then the next step would be to file with the District Justice. The property address is 5181 Lincoln Highway. After discussion, Beiler made a motion to authorize the notice to be sent and for the Zoning Officer to provide notice back to the Board with the status of the violation for action at a future meeting. Seconded by Stoltzfus. All voted in favor.

A resolution was prepared and presented to the Board to clarify the Park & Recreation fees. The resolution proposes \$1,000 fee be paid in lieu of dedicating land for park and recreational purposes when creating a dwelling unit and/or subdivision of a lot. After review, Beiler made a motion to approve the fee be set in the amount of \$1,000 with Resolution 2-7-23-1. Seconded by Stoltzfus. All voted in favor.

The Manager provided the Board with MS4 updates, which included anticipated goals for 2023 in relation to the current MS4 permit cycle, which ends 11/30/2025. Hoover requested that it be documented in the annual report that Salisbury Township currently has credits (from the Pequea Trib. Project) that will be carried over to the next permit cycle. The Manager will make sure this is being documented.

After receiving all the necessary contract documents and other paperwork necessary from Martin Paving for the work to be completed as part of the Gap Park Project, the Township's consultant (LandStudies) is recommending the Board signing the Form of Agreement and the Notice to Proceed with Martin Paving. After review, Beiler made a motion to sign and authorize the Form of Agreement and Notice to Proceed. Seconded by Stoltzfus. All voted in favor.

As part of the PennDOT bridge replacement project that will occur along Route 30 at Houston Run bridge, Salisbury Township needs to relocate a portion of the public sewer line. The Township is having PennDOT incorporate the work with their contractor, but the Township will still be required to pay the consultant/contractor and then seek reimbursement from PennDOT. It is necessary for the Township to designate a person who is authorized to sign the necessary paperwork on behalf of the Township. After review, Beiler made a motion to approve Resolution #2-7-23-2, authorizing Kirsten Peachey as the signor. Seconded by Stoltzfus. All voted in favor.

PennDOT previously notified the Township that they will be installing 2 flashing devices along Route 30, to notify travelers of a traffic signal ahead. One will be installed near the intersection of Route 30 and Route 772 (Newport Road) and the other near the intersection of Route 30 and Brackbill Road. The Township needs to submit a application for traffic signal approval form (TE-160). After review, Beiler made a motion to sign and submit the 2 forms, as required by PennDOT. Seconded by Stoltzfus. All voted in favor.

The White Horse Fire Company submitted a resolution to the Township to approve non-emergency activities for the fire police to participate in during the year. After review, Beiler made a motion to send a letter to the fire company, as was done in previous years, authorizing events within Salisbury Township and those outside of the Township that have been approved by the Fire Chief and submitted to the Township in advance. Seconded by Stoltzfus. All voted in favor.

Salisbury Township participates in a cooperative bidding and purchasing process with surrounding municipalities for line painting. Each year a resolution must be passed in order to participate. After review, Beiler made a motion to approve Resolution #2-7-23-3, authorizing participation in the joint bidding and purchasing process. Seconded by Stoltzfus. All voted in favor.

Salisbury Township received a letter from Paradise Township clarifying some things in reference to fire/EMS services and representation on these issues. The Board reviewed the letter, but no actions were taken.

The next work session will be held on February 21, 2023, at 2:30 PM (if needed), with a meeting to follow at 7:00 PM.

Beiler made a motion to adjourn at 8:30 AM. Seconded by Stoltzfus. All voted in favor.

Respectfully Submitted,

Kirsten J. Peachey  
Secretary- Salisbury Township

SUPERVISORS WORK SESSION  
FEBRUARY 7, 2023- 7:30 AM  
SALISBURY TOWNSHIP MUNICIPAL BUILDING

No work session held.