

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES  
JANUARY 2, 2024- 7:00 AM  
SALISBURY TOWNSHIP MUNICIPAL BUILDING  
REORGANIZATION MEETING

The meeting was called to order by 2023 Chairman Gordon Hoover. Present was Dean Stoltzfus, Gordon Hoover and Chris Beiler.

Also in attendance was Kirsten Peachey, Manager.

Items covered in this meeting: Reorganization; Financial Guarantee Reduction for Robert H. Hodge Subdivision and Land Development (BRK061303); Final Subdivision Plan for 443 Jacobs Road (JCB231102); Yard Waste Facility- Paradise Township Resident Use.

Hoover opened the meeting for public comment. There was no one in attendance for public comment.

Hoover opened the floor for nominations for the office of Chairman of the Board of Supervisors. Beiler nominated Hoover to serve as Chairman. Seconded by Stoltzfus. All voted in favor.

Hoover nominated Chris Beiler for the office of Vice Chairman. Seconded by Stoltzfus. All voted in favor.

Hoover nominated Dean Stoltzfus to the office of Treasurer. Seconded by Beiler. All voted in favor.

The Secretary-Treasurer report and minutes were previously distributed. Stoltzfus made a motion to approve the minutes. Seconded by Beiler. All voted in favor.

The current account balances are as follows (December interest is not included):

01 General Account	\$2,600,530.15
08 Sewer Account	\$ 646,866.40
35 State Account	\$ 130,084.68
Park & Rec Account	\$ 23,204.12
Fire Fund Account	\$ 520,680.17
ARPA Funds	\$ 761,229.68

Beiler made a motion that for 2024 the medical, liability insurance and lost time Workman's Insurance Plan is paid from the General Fund. Seconded by Stoltzfus. All voted in favor.

Beiler made a motion to appoint Maher-Duessel (CPA firm) to perform the 2023 financial audit. Seconded by Stoltzfus. All voted in favor.

Beiler moved to authorize that the Lancaster County Tax Collection Bureau (LCTCB) collect the Earned Income Tax and Local Services Tax for 2024. Seconded by Stoltzfus. All voted in favor.

Beiler made a motion to appoint Kirsten Peachey (Salisbury Township) as the primary

member on the LCTCB Board. Seconded by Stoltzfus. All voted in favor.

Beiler moved that the real estate (property) tax millage rate for 2024 remain at zero. Seconded by Stoltzfus. All voted in favor.

Beiler moved that the Fulton Bank, Gap Branch, be used as a depository banking institution for the Township for 2024 and that PLGIT and Fulton be used for all other accounts and investments. Seconded by Stoltzfus. All voted in favor.

Beiler moved that the Treasurer bond and the bond for the Township Manager for 2024 be paid from the General Fund and the amount of the bond recommended to the Auditors be \$2,000,000 for each. Seconded by Stoltzfus. All voted in favor.

Beiler made a motion that the monthly meetings be held on the 1<sup>st</sup> Tuesdays of each month at 7:00 AM and 3<sup>rd</sup> Tuesdays of each month at 7:00 PM with work sessions occurring, as needed, on the 1<sup>st</sup> Tuesdays of each month at 7:30 AM and the 3<sup>rd</sup> Tuesdays of each month at 2:30 PM at the Township Building. Seconded by Stoltzfus. All voted in favor.

Beiler moved to appoint Josele Cleary of Morgan, Hallgren, Crosswell & Kane as Solicitor for 2024 and retain any other legal council on an as needed basis. Seconded by Stoltzfus. All voted in favor.

Beiler made a motion that the Sanitation Officer for 2024 be Quinn Haller of Technicon and the alternate be Mike Reinhart of Technicon, and to accept the fee resolution for 2024 (Resolution #1-2-24-1). Seconded by Stoltzfus. All voted in favor.

Beiler moved that RAV Associates be retained as Township Engineer and to accept the fee schedule as presented, with the option left open to receive bids from other engineering firms for specific projects. Seconded by Stoltzfus. All voted in favor.

Beiler made a motion to appoint, for 2024, Code Administrators as a third-party to do building code administration/inspections, Code Enforcement Officer and the Building Code Official. Seconded by Stoltzfus. All voted in favor.

Beiler made a motion to appoint Kirsten Peachey as Township Manager and Township Secretary for 2024 and to authorize the manager or any of the Supervisors to sign all O&M agreements and any other documents related to Stormwater Management, Subdivision/Land Development. Seconded by Stoltzfus. All voted in favor.

Beiler made a motion that the Public Works Director for 2024 be Alex Balla. Seconded by Stoltzfus. All voted in favor.

Beiler moved to appoint Damian Clawser as Zoning Officer for 2024 and Kim Engel as the Assistant Zoning Officer. Seconded by Stoltzfus. All voted in favor.

Beiler moved to appoint Gordon Hoover to be the voting delegate at the annual convention of the Association of Township Supervisors (PSATS). Seconded by Stoltzfus. All voted in favor.

Beiler made a motion to reappoint Larry Martin & Dennis Eby to serve a 3-year term on the Zoning Hearing Board and John Wanner as the alternate member for 2024 and reappoint

Dan King and Dan Petershiem to the Planning Commission for a 4-year term. Seconded by Stoltzfus. All voted in favor.

Beiler made a motion that board members shall continue the policy of attending 70% of the board meetings, except for sickness, to be considered for reappointment. Seconded by Stoltzfus. All voted in favor.

Beiler made a motion to appoint John Oberholser for a 1-year term to position of Vacancy Board Chairman. Seconded by Stoltzfus. All voted in favor.

Beiler made a motion to pay dues to PSATS and LCATS for 2024. Seconded by Stoltzfus. All voted in favor.

A request was received to reduce the amount of financial guarantee being held for the Robert H. Hodge Subdivision and Lande Development (BRK061303). After review, Beiler made a motion to release \$73,680.96, leaving a remaining balance of \$1,100, as recommended by the Township Engineer. Seconded by Stoltzfus. All voted in favor.

A final subdivision plan was submitted for 443 Jacobs Road (JCB231102). The plan is to subdivide 2 agricultural sized lots (29.5-acres & 35-acres). This plan was started prior to the zoning changes that required a minimum of 50 acres. The current buildings will be retained on the 35-acre lot and there are no current plans for development of the other lot. After review, Hoover made a motion to approve the plan with the condition that all of the Township Engineer's comments are addressed and that an access easement be submitted and recorded, and the easement be reflected on the plan for recording. Seconded by Beiler. All voted in favor.

The Township received a request from Paradise Township to allow Paradise Township residents to use Salisbury Township's yard waste recycling facility, since Paradise is now mandated by DEP to recycle (which includes yard waste). After discussion, the Board would like to have further conversations with Paradise about cost sharing for this service. Peachey will follow up with Paradise Township.

The next work session will be held January 16, 2024, at 2:30 PM and the next meeting will be January 16, 2024 at 7:00 PM.

Hoover made a motion to adjourn at 7:46 AM. Seconded by Stoltzfus. All voted in favor.

Respectfully Submitted,

Kirsten J. Peachey  
Secretary- Salisbury Township

SUPERVISORS WORK SESSION  
JANUARY 2, 2024- 7:30 AM  
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No work session was held.