

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
JANUARY 7, 2019- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING
REORGANIZATION MEETING

The meeting was called to order by 2018 Chairman Gordon Hoover. Present was Dean Stoltzfus, Gordon Hoover and Lester Houck.

Also in attendance was Kirsten Peachey, Manager.

Items covered in this meeting: Reorganization; Samuel King Improvement Guarantee Reduction (SWM160047).

Hoover opened the floor for nominations for the office of Chairman of the Board of Supervisors. Houck nominated Hoover. Seconded by Stoltzfus. Stoltzfus moved the nominations be closed and the Secretary cast a unanimous ballot. Seconded by Houck. All voted in favor.

Houck nominated Stoltzfus for the office of Vice-Chairman. Seconded by Stoltzfus. Houck moved the nominations be closed and the Secretary cast a unanimous ballot. Seconded by Stoltzfus. All voted in favor.

Stoltzfus nominated Lester Houck to the office of Secretary-Treasurer. Seconded by Houck. Stoltzfus moved the nominations be closed and the Secretary cast a unanimous ballot. Seconded by Houck. All voted in favor.

There was no public comment.

The Secretary-Treasurer report and minutes were previously distributed. The starting balances for the year 2019 are as follows:

01 General Account	\$1,665,864.85
08 Sewer Account	\$ 389,399.06
35 State Account	\$ 4,742.35
Park & Rec Account	\$ 21,146.29
General Fund CD	\$ 254,645.36

Houck made a motion to approve the Secretary-Treasurer Report. Seconded by Stoltzfus. All voted in favor.

Stoltzfus made a motion to reappoint Supervisor Houck as Secretary/Treasurer of the Township as a full time employee and to appoint Supervisor Hoover as a full time employee acting as the Stormwater Coordinator with compensation to be set by the Elected Auditors. Seconded by Houck. All voted in favor.

Houck made a motion that for 2019 the hospitalization, liability insurance and lost time Workman's Insurance Plan is paid from the General Fund. Seconded by Stoltzfus. All voted in favor.

Houck moved to authorize that the Lancaster County Tax Collection Bureau (LCTCB) collect the Earned Income Tax and Local Services Tax for 2019. Seconded by Stoltzfus. All

voted in favor.

Houck made a motion to appoint Dennis Groff (Paradise Twp.) as the primary member on the LCTCB Board and Kirsten Peachey (Salisbury Twp.) as the alternate member.

Houck moved that the property tax millage rate for 2019 remain at zero. Seconded by Stoltzfus. All voted in favor.

Houck moved that the Fulton Bank, Gap Branch, be used as a depository banking institution for the Township for 2019 and that PLIGIT Investment Plan be used for distribution account and investment, and any other institutions that may be chosen for investments. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to authorize the Manager to check CD interest rates at several banks to see if it would benefit to change any funds. Seconded by Stoltzfus. All voted in favor.

Houck moved that the Secretary-Treasurer Bond for 2019 be paid from the General Fund and the amount of the bond recommended to the Auditors be \$1,500,000. Seconded by Stoltzfus. All voted in favor.

Houck made a motion that the monthly meetings be held on the 1st and 3rd Tuesdays at 7:00 PM with work sessions at 2:30 PM on Tuesdays at the Township Building.

Houck moved to appoint Josele Cleary of Morgan, Hallgren, Crosswell & Kane as Solicitor for 2019 and retain any other legal council on an as needed basis. Seconded by Stoltzfus. All voted in favor.

Houck made a motion that the Sanitation Officer for 2019 be Gwen Beideman of Willow Run Consulting and the alternate be Len Spencer. Seconded by Stoltzfus. All voted in favor.

Houck moved that RAV Associates be retained as Township Engineer on a call by call basis with the option left open to receive bids from other engineering firms. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to appoint, for 2019, Code Administrators as a third-party to do building code administration, Code Enforcement Officer and as the Building Code Official. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to appoint Kirsten Peachey as Township Manager for 2019 and to authorize the manager or any of the Supervisors to sign all O&M agreements and any other documents related to Stormwater Management and Escrow. Seconded by Stoltzfus. All voted in favor.

Houck made a motion that the Public Works Director for 2019 shall be Alex Balla. Seconded by Stoltzfus. All voted in favor.

Houck moved to appoint Damian Clawser as Zoning Officer for 2019 and Kara Shoemaker as the Assistant Zoning Officer. Seconded by Stoltzfus. All voted in favor.

Stoltzfus moved that Lester Houck be the voting delegate at the annual convention of the Association of Township Supervisors. Seconded by Houck. All voted in favor.

Houck made a motion to reappoint John Wanner to serve a 3-year term on the Zoning Hearing Board and Dennis Eby as the alternate member for 2019 and reappoint Menno Blank to the Planning Commission for a 4-year term. Seconded by Stoltzfus. All voted in favor.

Houck made a motion that board members shall continue the policy of attending 70% of the board meetings, except for sickness, to be considered for reappointment. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to appoint John Oberholser for a 1-year term to position of Vacancy Board Chairman. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to pay dues to PSATS and LCATS for 2019. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the Improvement Guarantee Reduction for Samuel King- 6285 Engletown Road (SWM160047) in the amount of \$15,614.51, leaving a remaining balance of \$15,374.98. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to adjourn at 7:41 PM. Seconded by Hoover. All voted in favor.

Respectfully Submitted,

Lester O. Houck
Secretary-Treasurer
Salisbury Township

**SUPERVISORS WORK SESSION
JANUARY 8, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING**

No work session held.

**SUPERVISORS WORK SESSION
JANUARY 15, 2018- 2:30 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING**

Supervisors in attendance were Gordon Hoover, Dean Stoltzfus and Les Houck.

Others in attendance were: Kirsten Peachey, Township Manager; Chris Slaymaker, Chris Beiler, Ken Eberly, Joe Kennedy, Mel Lantz, Paul Zook and Andrew Fisher, all representatives of Gap and White Horse Fire Company; Corey Gossert, Brian Petershiem & Paul Zook, White Horse Ambulance reps.

Bid openings for the sale of a used loader and 2 used dump trucks took place. The high bids were as follows:

2008 John Deere Loader 624J \$87,753.95

1998 Mack RD690S	\$28,300.00
2001 Mack RD690S	\$35,417.00

Representatives from the Gap & White Horse Fire Companies & the White Horse Ambulance attended the work session to discuss with the Supervisors future planning for each department and finances/budget info. The fire companies presented their financial history over the last 8 years and how in the past several years that the expenses have exceeded the income, even though both departments have other sources of revenue and incomes to offset these differences at the present time.

The White Horse Ambulance expressed concerns about the sustainability of the Christiana Ambulance and the impact that would have on their department.

The BOS recommended that we continue to meet with our EMS providers several times a year to continue to work together on future planning.

The Supervisors discussed the agenda for the Farmer/Conservation meeting coming up on January 23.

Meeting adjourned at 4:45 PM.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
JANUARY 15, 2019- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Supervisors in attendance were Gordon Hoover and Lester Houck. Supervisor Stoltzfus was absent.

Also in attendance was Kirsten Peachey, Manager; Chris Beiler, Gap Fire Company; Ken Eberly, White Horse Fire Company.

Items covered in this meeting: Waiver of SWM for 5466 Seldomridge Road; Authorize advertisement and submission of ordinance amendment to LCPC and STPC; Authorize Township Solicitor to file Notice of Intervention regarding ZHB Case#10-18-01 appeal; Resolution (#1-15-191-) for Lancaster County Hazard Mitigation Plan; Authorize execution and recording of Houston Run Amendment to Developer's Agreement; Authorize Township Secretary and manager to execute deed and other documents for the sale of the Sandmine Road property; Adopt Resolution (#1-15-19-2) for PennDOT for CCSWMA to apply for flashing beacons on truck signs; Award bids for sale of equipment; Paradise Township joint submission for the Transportation Needs Identification form.

Hoover opened the meeting for public comment. Representatives from the Gap and

White Horse Fire Company attended the meeting to present a list of their monthly calls.

Houck made a motion to approve the previously distributed Secretary-Treasurer's report. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to grant the waiver of Chapter 26, Article III requirements associated with the installation of one greenhouse as noted on the plan with the condition that the applicant must maintain consistency as submitted and compliance with all the provisions in Act 15 of 2018 and file and pay any applicable fees/applications for permits for construction of a high tunnel. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to authorize advertisement and submission of ordinance amendment to LCPC and STPC. The proposed ordinance amendments will be considered at a public meeting to be held on March 5, 2019. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to authorize the Township Solicitor to file Notice of Intervention regarding ZHB Case #10-18-01 appeal. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to adopt Resolution #1-15-19-1, a resolution adopting the Lancaster County Hazard Mitigation Plan as the Hazard Mitigation Plan for Salisbury Township. Seconded by Hoover. All voted in favor.

After review, Houck made a motion to authorize execution and recording of the Houston Run Second Amendment to Agreement for Completion of Improvements for Phase 1, Phase 2A and Phase 2C of Houston Run Development. Seconded by Hoover. All voted in favor.

Hoover made a motion to authorize the Secretary/Treasurer (Houck) and Manager to execute the deed and other documents for the sale of the Sandmine Road property. Seconded by Houck. All voted in favor.

After review, Houck made a motion to adopt Resolution #1-15-19-2, a resolution authorizing submission of Traffic Signal Approval Application to PennDOT. This application is being submitted on behalf of the Chester County Solid Waste Authority to allow for the installation of flashing beacon lights along Route 322 in both directions approaching the entrance to the landfill. The CCSWMA will be responsible for all costs and maintenance associated with the installation of the beacon lights as per memo of understanding signed with CCSWMA. Seconded by Hoover. All voted in favor.

After review of bids received for used equipment, Houck made a motion to accept the high bids as follows:

1998 Mack RD690S	\$28,300.00
2001 Mack RD690S	\$35,417.00
2008 John Deere Loader 624J	\$87,753.95

Seconded by Hoover. All voted in favor.

After review, Houck made a motion to join with Paradise Township to submit an application to the Lancaster County Planning Commission for the Transportation Needs Identification form to enhance safety along Route 741 by widening the road shoulders or some other method to make for safer vehicle/buggy passing. Seconded by Hoover. All voted in favor.

The next meeting is scheduled for February 5, 2019 at 7:00 PM.

Houck made a motion to adjourn at 7:20 PM. Seconded by Hoover. All voted in favor.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township