

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
FEBRUARY 18, 2020- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Supervisors in attendance were Gordon Hoover, Dean Stoltzfus and Les Houck

Also in attendance was Kirsten Peachey, Manager; John Friel, Lancaster Newspapers; Joe Kennedy, Gap Fire Company; Elam King, White Horse Business Center.

Items covered in this meeting: Lot Add-on Plan for 563 Meetinghouse Road (MHS191202); SWM Waiver & Escrow Release for Troy Sensenig (SWM170087); Amendment to SWM & O&M Agreement and Plan Revision for L&L Sunrise Ventures, LLC (BRK190201/SWM190018); Amendment to SWM O&M Agreement and Plan Revision for Lancaster Log Cabins/DAS Properties (BRK190402/SWM190038); Holding Tank Agreement for Gideon K. & Susie K. King, Jr. (PM190003); Final Plan For White Horse Business Center (WHS190901); Authorize Hiring of Road Crew Employee; Re-instate Pension Plan Documents (Resolution #2-18-20-1); Letter of Intent- CDBG Funds- Martin Road Project; Records Destruction Resolution (#2-18-20-2); Appoint Member to STPC; Grinder Pump Policy/Ordinance Change; Donation to Library, Fire Companies, Drug Task Force.

Chairman Hoover opened the meeting for public comment. Joe Kennedy, Gap Fire Company, attended the meeting to provide the Board with a copy of the monthly call list for January 2020. They were dispatched to 20 calls for the month, of which 10 were in Salisbury Township. Hoover thanked him for the report.

Houck made a motion to approve the previously distributed Secretary/Treasurer's Report. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the Lot Add-on Plan for 563 Meetinghouse Road (MHS191202) with the condition that all comments are addressed from the Township Engineer's letter. The motion also included approving waivers of Section 302.3.4.A and 302.3.4.B (locations of existing conditions) as recommended by the Township Engineer. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the Waiver Request for 711 Narvon Road SWM Plan (SWM190074) to waive the need to record the as-built plan for the project as per the Township Engineer's recommendation. Seconded by Stoltzfus. All voted in favor. Houck also made a motion to release the remaining escrow funds for the project in the amount of \$7,402.67 (leaving a zero balance) as per the Township Engineer's recommendation. This motion was seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the Amendment to the SWM O&M Agreement and Plan Revision for L&L Sunrise Ventures, LLC (BRK190201/SWM190018) with the condition that all Township Engineer comments are addressed. The motion also included authorizing the Township Manager to execute any related documents for the project. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve the Amendment to the SWM O&M Agreement and Plan Revision for Lancaster Log Cabins/DAS Properties (BRK190402/SWM190038) with the condition that all comments from the Township Engineer have been addressed. The motion also included authorizing the Township Manager to execute

any related documents/agreements. Seconded by Stoltzfus. All voted in favor.

After review, Houck made a motion to approve and sign the Commercial Holding Tank Agreement with Gideon & Susie K. King, Jr.- 5446 Friendship Lane (PM190003). Seconded by Stoltzfus. All voted in favor.

Elam King attended the meeting to answer any questions with the White Horse Business Center Plan. After review, Houck made a motion to approve the Final Subdivision and Land Development Plan for White Horse Business Center (WHS190901) and approve the waivers with the conditions as recommended by the Township Engineer and once all Township Engineer comments have been addressed. Seconded by Stoltzfus. All voted in favor.

The Township Manager asked for the Supervisors to authorize hiring another road crew member. This would be to take the place of a current employee that is intending to leave within the next few months. Houck made a motion to approve hiring a new road crew employee. Seconded by Stoltzfus. All voted in favor.

After review, Hoover made a motion to re-instate the Pension Plan Documents (Resolution 2-18-20-1) as per the IRS requirements. Seconded by Stoltzfus. Houck abstained from the vote since he is on the PSATS Trustees Board, which oversees the Township's pension. The motion carried.

The Township Manager explained to the Board that Redevelopment Authority Community Block Development Grant (CDBG) funding may be available for the Martin Road relocation project. Houck made a motion to submit a Letter of Intent to apply for CDBG funding for this project. Seconded by Stoltzfus. All voted in favor.

The Township Manager told that Board that the Township previously adopted the PHMC records retention policy but that a resolution (Resolution#2-18-20-2) must be passed when documents are actually being destroyed. Houck made a motion to authorize the destruction of documents (cancelled checks, financial reports, bank statements, road files, old equipment files, etc.) as per the PHMC schedule for 2011 and prior. Seconded by Stoltzfus. All voted in favor.

Houck made a motion to appoint Dan Petersheim to the Salisbury Township Planning Commission to replace Steven Stoltzfus who resigned at the last meeting. The motion was seconded by Stoltzfus. All voted in favor.

The Township Manager provided the Board with some information about the current grinder pump policy and agreements that are in place with property owners. Peachey expressed concerns about the costs involved to maintain grinder pumps, especially commercial pumps. After discussion, Houck made a motion to authorize the Manager to work with the Township Solicitor to review the ordinance and grinder pump agreements and to bring information back to the Board at a future meeting. Seconded by Stoltzfus. All voted in favor.

Manager Peachey stated that the Board had budgeted donations for the PV Library, the fire companies and the Drug Task Force for 2020 and was requesting when these donations should be made. Houck made a motion to pay the \$20,000 donation to the PV Library now and transfer monies to the Capital Fund at Fulton bank totaling \$200,000 to be used by the fire departments at the time of large equipment (fire trucks, etc.) replacement purchase. Seconded by Stoltzfus. All voted in favor.

The next meeting will be held on March 3, 2020 at 7:00 PM.

Houck made a motion to adjourn at 7:43 PM. Seconded by Stoltzfus. All voted in favor.

Respectfully Submitted,

Lester O. Houck
Secretary/Treasurer
Salisbury Township