

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
DECEMBER 20, 2022- 7:00 PM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Supervisors in attendance were Gordon Hoover, Chris Beiler and Dean Stoltzfus.

Also in attendance was Sam Blank, 5896 Plank Road, and Kirsten Peachey, Manager.

Items covered in this meeting: Final Land Development Plan for Glick Structures (NTD221001); Final Lot Add-on Plan for Rough & Tumble- Hensel Road (HNS221101); Sewage Planning Module for Emanuel D. Zook (PM220011); Holding Tank Agreement for Jonathan Z. Fisher (PM220008); Approve 2023 Budget; Approve Purchase of 2023 Ford F350; Award Contractor for Gap Park Project; Emergency Management Coordinator; Employee Manual- Sick Days.

Chairman Hoover opened the meeting for public comment. Sam Blank attended the discuss his property and the current high tunnels/stormwater concerns and what he would like to do in the future. He currently has 2 high tunnel structures on his property (that were installed without proper permits), and he would now like to add another building to his property. He is trying to avoid having to do a full stormwater plan. After a lengthy discussion, Hoover suggested that Sam contact a consultant to prepare a conservation plan for his property. He also recommended to continue to work with the Zoning Officer to obtain the necessary permits and approvals.

Stoltzfus made a motion to approve the previously distributed minutes, financial and check approval reports. Seconded by Beiler. All voted in favor.

A final land development plan was submitted for Glick Structures (NTD221001). The plan involves construction of a 16,000 square foot manufacturing building. The proposed use includes manufacture and sale of a variety of residential accessory structures (sheds, garages, pergolas). The submission included a waiver request to allow the access drive to be 50 feet wide instead of the maximum of 24 feet. After review, Stoltzfus made a motion to approve the plan and the waiver, as recommended by the Township Engineer, and with the condition that all comments are addressed from the engineer review letter. Seconded by Beiler. All voted in favor.

A final lot add-on plan for Rough & Tumble- Hensel Road (HNS221101) was submitted. The plan involves conveying ownership of a .648-acre piece of land from the adjoining property at 626 Hensel Road and adding it to Rough & Tumble's property. After review, Stoltzfus made a motion to approve the plan with the condition that all the Township Engineer's comments are addressed from the review letter. Seconded by Beiler. All voted in favor.

A sewage planning module was submitted for Emanuel D. Zook- 406 Hershey Church Road (PM220011) for the subdivision of a .9-acre residential lot from a 67.7-acre property, which is located partially within Leacock, but mostly within Salisbury Township. After review, Beiler made a motion to approve the planning module (Resolution 12-20-22-1). Seconded by Stoltzfus. All voted in favor.

A holding tank agreement was prepared for Jonathan Z. Fisher- 243 Hershey Church Road (PM220008). After review, Stoltzfus made a motion to recognize and sign the agreement.

Seconded by Stoltzfus. All voted in favor.

The 2023 budget was opened for discussion. There was no one remaining from the public for public comment. After review, Hoover made a motion to approve the 2023 budget (Resolution #12-20-22-2), which included approval of the wages and totals as listed below. Seconded by Beiler. All voted in favor.

GENERAL REVENUE- \$3,009,060.00	GENERAL EXPENSE- \$2,902,012.00
SEWER REVENUE- \$785,300.00	SEWER EXPENSE- \$757,000.00
STATE REVENUE- \$593,409.58	STATE EXPENSE- \$592,000.00
ARPA REVENUE- \$11,000.00	ARPA EXPENSE- \$255,000.00

The manager presented a quote to purchase a 2023 Ford F-350 4x4 SD Super Cab 8' box 164 WB SRW XL pick up truck to replace the one 2007 GMC pickup that is currently in the fleet. The quote is from Brian Hoskins Ford (COSTARS pricing) in the amount of \$50,850.00. After review, Beiler made a motion to authorize ordering the F-350, which has been budgeted in the 2023 budget. Seconded by Stoltzfus. All voted in favor.

The manager presented the bid recommendation to award the bid to the consultant for the playground and trail improvement project at Gap Park. The bid was placed on PENNBID and was also advertised in the Lancaster Newspapers, as required. The bid includes installing several new ADA compliant trails and resurfacing some of the existing trails. The low bidder was Martin Paving, Inc. in the amount of \$150,650. After review, Beiler made a motion to award the work to Martin Paving as recommended by LandStudies, the Township's MS4 consultant. Seconded by Stoltzfus. All voted in favor.

The manager notified the Board that she had received a resignation from the Emergency Management Coordinator (EMC). He currently was serving multiple townships and it was getting to be too much for him to keep up with and for the fact that Salisbury Township was a bit of a further distance for him. The manager presented several options. After discussion, the Board requested that the manager reach out to Joe Kennedy to see if he was interested in serving since he had expressed an interest in the past.

The manager requested that the Board consider offering sick days for hourly employees. The current policy allows 4 sick days per year for salaried employees only. The public works director was having issues with employees reporting to work sick because they could not afford to take time of unpaid, which then puts other employees at risk of getting sick. After discussion, Beiler made a motion to allow 4 sick/personal days for all employees (hourly and salaried). Seconded by Stoltzfus. All voted in favor.

The next meeting will be held January 3, 2023 at 7:00 AM with a work session to follow at 7:30 AM, if needed.

Stoltzfus made a motion to adjourn at 8:40 PM. Seconded by Beiler. All voted in favor.

Respectfully submitted,

Kirsten J. Peachey
Secretary- Salisbury Township