

SALISBURY TOWNSHIP SUPERVISORS' MEETING MINUTES
MARCH 1, 2022- 7:00 AM
SALISBURY TOWNSHIP MUNICIPAL BUILDING

Supervisors in attendance were Dean Stoltzfus and Chris Beiler. Gordon Hoover was absent.

Also in attendance was Kirsten Peachey, Manager; Jonathan Fisher, 542 Mt. Vernon Road; Damian Clawser, Zoning Officer.

Items covered in this meeting: Sewage Planning Module for Benjamin King (PM210007); Final Land Development Plan and SWM Plan for Freedom Land Properties (MTN211001/SWM210101); OLDS Non-Pumping; Appoint BCO; Constable Training Fees; School Zone Signs- Old Phila. Pike/Springhead Road; Trick or Treat Policy; Authorize Advertisement of Annual Financial Statement; Property Appraisals (Municipal-Owned); CDL Training Fees.

Vice Chairman Beiler opened the meeting for public comment. Jonathan Fisher (542 Mt Vernon Road) attended the meeting to discuss a property he recently purchased at 243 Hershey Church Road. The previous owner (his father-in-law) had contacted the Zoning Officer to discuss demolition and reconstruction of a portion of the house on the property. Upon investigation in the property record files, there were issues that needed to be addressed for zoning, sewage and planning requirements. Jonathan attended the meeting to see if the Board would be willing to allow his property to be "grandfathered" in and not have to meet the sewage planning requirements (that should have occurred years ago with the previous expansion/change to the dwelling). The Board told him that they could not waive the requirements (since some of the requirements are DEP requirements) and that he would need to work through the issues with the Zoning Officer.

Beiler made a motion to approve the previously distributed minutes, financial and check approval reports. Seconded by Stoltzfus. All voted in favor.

A sewage planning module was submitted for subdivision of a residential lot from a 59-acre farm at 4925 Newport Avenue (Benjamin K. King- PM210007). The proposed lot will be 2 acres in size. After review, Beiler made a motion to approve the module (Resolution #3-1-22-1). Seconded by Stoltzfus. All voted in favor.

A final land development and lot add-on plan and SWM plan was submitted for Freedom Land Properties (MTN210603/SWM210101). The plan involves combining 3 properties into one and subsequent development of a portion of that lot. This includes construction of 3 buildings that will serve as a home base for trailer manufacturing and finishing and also manufacturing of truck beds. After review, Beiler made a motion to approve the plans with the condition that all comments from the Township Engineer and staff are addressed and to approve the waivers as conditioned by the Township Engineer. The motion also included authorizing a member of the Board and the Township Manager to execute any related documents upon approval of the Township Solicitor. Seconded by Stoltzfus. All voted in favor.

A list of properties that have not had their septic system pumped (even though multiple notices have been sent, including one from the Township Solicitor) was provided to the Board to determine what the next step in the process should be. After review, Beiler made a motion to file a lien against the properties and charge the lien filing fees and attorney fees to the property

owner for any property that has not pumped within 6 months of the initial due date and charge the property owner a \$100 fine. Seconded by Stoltzfus. All voted in favor.

Jason Stevens from Code Administrators is currently the Building Code Official (BCO) for Salisbury Township. He recently contacted the Township to change the BCO to Shawn Strausbaugh, who is also an employee of Code Administrators. After review, Beiler made a motion to appoint Shawn Strausbaugh as the Township's BCO. Seconded by Stoltzfus. All voted in favor.

Joe Kennedy contacted the Township Office stating that he was recently elected as the Constable for Salisbury Township. In order to become a constable there is a required training course which costs \$1,125 (prior to 2020 this course was free or paid by the State/County). Joe asked if this was something the Township would cover. After discussion, the Board requested that the Township Manager ask around to see what other municipalities are doing and what tasks municipalities use a constable for.

A concerned resident sent in an email about posting a School Zone sign along Old Philadelphia Pike (Route 340) near the intersection of Springhead Road. There is an Amish school on Springhead Road and the concern is for the children walking to school along Route 340. The Township Manager contacted PennDOT about this request (since Route 340 is a State-owned road). The State provided several options, all of which would require the Township to purchase, install and permanently maintain the signs or pay for traffic studies to see if lower speeds or anything else would be warranted. No action was taken on this item.

Years ago, the Lancaster Intermunicipal Committee (LIMC) adopted a trick-or-treat policy, which the township also used (as well as all the municipalities across the county). Over the last several years (with weather and various other things), the LIMC felt the need to re-write the policy. The new policy establishes that Trick-or-Treat will be on October 31st from 6:00-8:00 PM (rain or shine) but that trick or treat is not governed or enforced by municipalities so this does not prohibit any residents, organizations and/or neighborhoods from conducting trick or treat on other dates or times. After review, Beiler made a motion to adopt the LIMC policy for Salisbury Township. Seconded by Stoltzfus. All voted in favor.

The Board previously received copies of the Annual Financial Audit and Financial Statements for 2021 as prepared by MaherDuessel, the Township's CPA firm. After review, Beiler made a motion to accept the documents and authorize advertisement of the Annual Financial Statement. Seconded by Stoltzfus. All voted in favor.

The Township's insurance agent recommending having all Township-owned properties/buildings appraised to ensure that the values listed as replacement costs on the insurance policy are accurate. The Township Manager received a quote from Industrial Appraisal Company. The cost for the appraisal of all the Township facilities would be approximately \$5,460. After review, Beiler made a motion to proceed with the appraisals. Seconded by Stoltzfus. All voted in favor.

The Manager reported that as of February 7, 2022, prior to obtaining a CDL license or upgrading classes on a current CDL, the applicant is required to complete a training course from a certified provider. The cost of the course is approximately \$5,100 and is 4 weeks (approx. 160 hours). The Township is currently looking to hire someone for the road crew position and the applicant does not have a CDL. After discussion, Stoltzfus made a motion to allow the Township to pay for the training course and pay the employee while attending the training, after the employee has been with the Township for 90 days and is determined to be a good fit for the

position. Seconded by Beiler. All voted in favor.

The next meeting will be held on March 15, 2022, with a work session at 2:30 PM and the meeting at 7:00 PM.

Stoltzfus made a motion to adjourn at 8:53 AM. Seconded by Beiler. All voted in favor.

Respectfully Submitted,

Kirsten J. Peachey
Secretary- Salisbury Township